



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, August 13, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Presentation on Strategic Plan Goal of Reducing Disparity Ron Plotkin, Ph.D.
3. Public Input
4. Approval of the Minutes David Hadacek
  - July 9, 2019 Board Meeting (Action Item)
5. Chair’s Report David Hadacek
6. Executive Director’s Report Carlos Flores
  - Draft General Service Provider Contract (Action Item)
  - Draft Enhanced Behavioral Supports Home Contract (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Big Moves, Inc. (HQ1623)*
    - Community Interface Services (HQ0341)*
    - Exodus Recovery, Inc. (PY1682)*
    - Merakey Allos Amparo (HQ1416)*
    - Merakey Allos Coltrane (HQ1412)*
    - Progressive Behavioral Therapy (HQ0970)*
    - Real Home, Inc. (HQ1413)*
  - Carmel Mountain Office Lease (Action Item)
  - Eastlake Office Lease (Action Item)
8. Vendor Advisory Committee Report Mark Klaus
9. Nominating and Bylaws Committee Report Shirley Nakawatase
10. Client Advisory Committee Report Timothy Riemann
11. Mission Moments
12. Closed Session Meeting
  - Pending Litigation
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 10, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
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**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, July 9, 2019

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation on Dental Coordination Services Denise Anderson
3. Public Input
4. Approval of the Minutes Shirley Nakawatase
  - June 11, 2019 Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - Conflict of Interest Reporting Statements (Information)
  - Strategic Plan (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction
  - Draft Residential Services Contract (Action Item)
  - Draft General Service Provider Contract (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Brandywood Home (HQ0691)*
    - Casa Del Sol (HQ0642)*
    - Exodus Recover, Inc. (PY1666)*
    - Flores Homes (HQ0726)*
    - KP Disability Services (HQ1154)*
    - Liberty Empowerment (HQ1409)*
    - Liberty Harmony (HQ1410)*
    - Liberty Inspiration (HQ1408)*
    - Liberty Tranquility (HQ1411)*
    - Paradise View Home (HQ0639)*
    - University of New Hampshire Institute on Disability START Program (PY1665)*
    - RW Residential Care LLC (HQ1407)*
    - Wendy's Guest Home (HQ0269)*
8. Legislation Update Carlos Flores, Neil Kramer
  - Assembly Bill 1643 (Action Item)
9. Vendor Advisory Committee Report Mark Klaus
10. Nominating and Bylaws Committee Report Shirley Nakawatase
11. Client Advisory Committee Report Timothy Riemann
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 13, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, June 11, 2019

**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Public Input   |                    |
| 3.  | Approval of the Minutes<br>– May 14, 2019 Board Meeting (Action Item)  | David Hadacek      |
| 4.  | Chair's Report   | David Hadacek      |
| 5.  | Executive Director's Report<br>– Employees of Distinction<br>– Purchase of Service Disparity Report (Action Item)  | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Abigail's Homes (HQ1400)</i><br><i>Brilliant Corners - Acquisition (PY1642)</i><br><i>Brilliant Corners - Renovation (PY1642)</i><br><i>M&amp;M Adult Residential Facility ((HQ1397)</i><br><i>People's Care Fernview (HQ1212)</i><br>– FY 2018/2019 Regional Center E-3 Contract Amendment (Action Item)<br>– FY 2019/2020 Regional Center A Preliminary Allocation (Action Item) | Martha Soto-Aceves |
| 7.  | Vendor Advisory Committee Report<br>– Draft #2, Residential Services Contract (Information)  | Mark Klaus         |
| 8.  | Client Advisory Committee Report   | Timothy Riemann    |
| 9.  | Legislation Update   | Neil Kramer        |
| 10. | Personnel Committee Report   | Laura Oakes        |
| 11. | Mission Moments  |                    |
| 12. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 9, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**June 11, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Antonio Ortiz

**STAFF PRESENT:** Lindsey Acosta; Michael Bell; Kathy Cattell; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Philip Marabante; Ron Plotkin, Ph.D.; Shelly Schmidt; Bonnie Sebright; Lori Sorenson; Jamie Wei

**GUESTS PRESENT:** Michael Bradshaw; Charles Davis; Michael Hack; Paloma Martinez; Molly Nocon; John W. Peters; Kim Rucker; Sitara Sethi; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:09 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the May 14, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the May 14, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase invited everyone to join in the continued celebration of the San Diego Regional Center's (SDRC) 50<sup>th</sup> Anniversary. Celebrations are being held in each of the SDRC office locations. The next event will be held on Thursday, June 13, 2019, from 11:00 a.m. to 3:00 p.m. at the SDRC National City offices located at 2727 Hoover Avenue.

Ms. Nakawatase announced that the Nominating and Bylaws Committee will be meeting in July to look at recruitment of new Board Directors and encouraged Directors to refer potential Board candidates to her or to staff in the SDRC Executive Offices.

5. **Executive Director's Report**

Carlos Flores shared that Francine Miague, staff from Assemblymember Lorena Gonzalez-Fletcher's office has been diagnosed with stage IV cancer. A card was passed around for Board Directors to sign and provide their well wishes and encouragement to Ms. Miague.

Mr. Flores recognized Lindsey Acosta, Philip Marabante, and Jamie Wei as Employees of Distinction.

Mr. Flores provided an update on the state budget process. The Senate and Assembly Budget Subcommittees have wrapped up their work and their recommendations have gone to the Budget Conference Committee. The Conference Committee was waiting for negotiations between the legislative leaders and the Governor before acting on unresolved issues. The legislative leadership includes Governor Gavin Newsom, Senate President Pro Tempore Toni Atkins, and Speaker of the Assembly Anthony Rendon. Mr. Flores asked Mark Klaus, Vendor Representative, to provide a summary of the agreement made by the legislative leadership. Mr. Klaus shared that the agreement the legislative leadership made increased the amount of funding from the Governor's May Revise amount of \$100 million in new funding for service provider rates to \$250 million for increases in rates. The vast majority of service providers will see an 8.2% increase in rates, effective January 1, 2020, with a sunset of December 31, 2021. There are four service codes that will receive less than the 8.2% and 14 service codes that will see no increase at all. These increases are based on the rate study recommendations. The service codes that will not receive an increase in funding include all Early Start services, independent living services, and day activity centers. The budget does not include half-day billing, restoration of camp and social recreation, or increased funding for safety net services. Mr. Klaus suggested that the Board of Directors consider sending a thank you letter to local representative, Senate President Pro Tempore Toni Atkins for her work on the budget negotiations. The Board agreed that a thank you letter should be sent to Senator Atkins.

Mr. Flores referred Directors to the draft Purchase of Services Disparity Report for 2019. Mr. Flores reported that the issue of disparity in purchase of services is a contentious issue in Sacramento. The data show that, on average, White clients receive more purchase of services than clients from ethnic minorities. There are some advocacy groups demanding that regional centers reduce the disparities. Mr. Flores reported that if you remove the cost of residential placement services from the equation, there is almost no disparity in purchase of service between Whites and Latinos. Mr. Flores stated that different cultural groups choose to use services differently. Mr. Flores suggested that attention should be directed toward ensuring all clients and families are informed of their options and receive culturally sensitive customer service.

**MOTION: M/S/C to approve the Purchase of Services Disparity Report to the Department of Developmental Services.**

Mr. Flores invited Board Directors, staff, and guests to attend the Assembly Select Committee on Developmental Disabilities hearing which will be held on June 20, 2019, from 5:30 to 8:00 p.m. at the SDGE Innovation Center located at 4760 Clairemont Mesa Boulevard, San Diego, California 92117. There will be an opportunity for public input at this hearing.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the five proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Abigail's Homes (HQ1400); Brilliant Corners - Acquisition (PY1642); Brilliant Corners – Renovation (PY1642); M&M Adult Residential Facility (HQ1397); and, People's Care Fernview (HQ1212).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-19 Regional Center E-3 Contract Amendment. The Finance Committee moved that the Board of Directors approve the FY 2018-19 Regional Center E-3 Contract Amendment.

**MOTION: M/S/C to approve the FY 2018-19 Regional Center E-3 Contract Amendment.**

Ms. Soto-Aceves referred Directors to the FY 2019-20 Regional Center A Preliminary Allocation. The Finance Committee moved that the Board of Directors approve the A Contract Preliminary Allocation.

**MOTION: M/S/C to approve the FY 2019-20 Regional Center A Contract Preliminary Allocation.**

7. **Vendor Advisory Committee Report**

Mark Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for July 25, 2019, at 10:00 a.m. in the Boardroom.

Mr. Klaus stated that he will be sharing the second draft of the residential services contract with the Vendor Advisory Committee to request their input.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Neil Kramer, SDRC Fair Hearings Manager, presented information regarding the state budget process and the upcoming Assembly Select Committee Hearing.

9. **Legislation Update**

Neil Kramer added to the information already provided by Mr. Flores and Mr. Klaus on the state budget process. Mr. Kramer reported that the minimum wage quirk was not addressed in the proposed state budget.

Mr. Kramer reported that Assembly Bill 412 which calls for the repeal of the Family Cost Participation Program and the Annual Family Program Fee has been approved by the Senate and will now move over to the Assembly.

10. **Personnel Committee Report**

No report.

11. **Mission Moments**

Ms. Nakawatase reported that she experienced a Mission Moment when she met the mother of one of the Board Directors who is also an SDRC client. The Board Director's mother remarked that her son spoke about Ms. Nakawatase to her and that her son enjoys working with the Board

of Directors.

Elmo Dill and Beth Blair shared suggestions for fundraising efforts.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 9, 2019, at 12:00 p.m.

*Approved by the Board of Directors on July 9, 2019*



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**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, May 14, 2019

**12:00 p.m.**

- |     |   |                       |
|-----|---|-----------------------|
| 1.  | Call to Order/Announcements   | David Hadacek         |
| 2.  | Presentation on Defined Benefit Plan  | Christine Lux-Whiting |
| 3.  | Public Input  |                       |
| 4.  | Approval of the Minutes<br>– April 9, 2019 Board Meeting (Action Item)  | David Hadacek         |
| 5.  | Chair’s Report  | David Hadacek         |
| 6.  | Executive Director’s Report<br>– Employees of Distinction<br>– Draft Residential Service Provider Agreement (Information)   | Carlos Flores         |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Del Rey Springs (HQ1394)</i><br><i>Mission Guest Home (HQ1396)</i><br><i>NOR Living (HQ1393)</i><br><i>P&amp;P Homes (HQ1375)</i><br><i>Russell Homes Santee (HQ1382)</i><br><i>Trinity Care Homes II (HQ1390)</i><br>– Line of Credit (Action Item)<br>– Update on Lease Amendment for the San Diego Regional Center offices at 4355 Ruffin Road (Information) | Martha Soto-Aceves    |
| 8.  | Vendor Advisory Committee Report  | Mark Klaus            |
| 9.  | Client Advisory Committee Report  | Timothy Riemann       |
| 10. | Legislation Update  | Neil Kramer           |
| 11. | Personnel Committee Report  | Laura Oakes           |
| 12. | Mission Moments   |                       |
| 13. | Closed Session<br>– Renewal of Executive Director’s Employment Contract (Action Item)   | David Hadacek         |
| 14. | Adjourn   |                       |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 11, 2019, at 12:00 p.m. in the SDRC Boardroom





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**May 14, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Antonio Ortiz

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Febe Luna; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Stacy Lopez-Bishop; Christine Lux-Whiting; Seth Mader; Paul Mansell; Zeltzin “Zee” Munoz; Ron Plotkin, Ph.D.; Shelly Schmidt; Bonnie Sebright; Lori Sorenson; Christie Torge; Leah Wall

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Davis; Michael Hack; Molly Nocon; John W. Peters; Kim Rucker; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Presentation on Defined Benefit Plan**

Christine Lux-Whiting, San Diego Regional Center (SDRC) Human Resources Director, presented information on the Defined Benefit Plan for SDRC employees.

3. **Public Input**

There was no public input.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the April 9, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 9, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair’s Report**

Mr. Hadacek announced that the Board of Directors would meet in closed session following the public meeting to discuss the Executive Director’s employment contract.

6. **Executive Director’s Report**

Carlos Flores recognized Febe Luna, Zeltzin “Zee” Munoz, Shelly Schmidt, and Leah Wall as Employees of Distinction.

Mr. Flores provided an update on the state budget process. Governor Gavin Newsom has released his May revise to the proposed state budget. The Governor’s budget does not include

full implementation of the recommendations from the Burns and Associates rate study or support of the Lanterman Coalition initiative for an 8% across the board increase in funding for service providers. The Senate Budget Subcommittee #3 and Assembly Budget Subcommittee #1 are wrapping up their budget hearings on the Department of Developmental Services (DDS) issues.

Mr. Flores reported that there have been recommendations from Disability Rights California to add trailer bill language to the budget bill to include increased transparency and monitoring of regional centers. A DDS proposed trailer bill would change the composition of regional centers' Board of Directors to remove the requirement for public relations experience and to add a requirement for fiscal expertise or board governance experience.

Mr. Flores referred Directors to the draft Residential Service Provider Agreement. The draft agreement will be presented to the Vendor Advisory Committee for their review and input. As these agreements are completed they will be presented to the Board of Directors for their approval.

Mr. Flores announced that an Assembly Select Committee on Developmental Disabilities hearing will be held on June 20, 2019, from 5:30 to 8:00 p.m. at the SDGE Innovation Center located at 4760 Clairemont Mesa Boulevard, San Diego, California 92117. There will be an opportunity for public input at this hearing.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the six proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Del Rey Springs (HQ1394); Mission Guest Home (HQ1396); NOR Living (HQ1393); P&P Homes (HQ1375); Russell Homes Santee (HQ1382); and, Trinity Care Homes II (HQ1390).**

Ms. Soto-Aceves referred Directors to the proposed Line of Credit agreement with MUFG Union Bank for the period June 17, 2019, through October 18, 2019. Mr. Bell explained the terms of the proposed agreement.

**MOTION: M/S/C to approve the resolution to authorize the Executive Director or the Chief Financial Officer to enter into a Credit and Security Agreement (Revolving Loan Facility) with MUFG Bank, Ltd.**

Ms. Soto-Aceves referred Directors to the update on the lease amendment for the SDRC offices at 4355 Ruffin Road.

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee discussed bridge funding that was approved effective July 1, 2018. The service provider community was expecting those funds this year to help with funding until rate reform could be enacted by the legislature based on the results of the Burns and Associates rate study. Those funds will now be effective May 1, 2019, and will

end on April 30, 2020. This is a 2.1% rate increase for providers in high cost areas. High cost areas include San Diego County and do not include Imperial County.

9. **Client Advisory Committee Report**

Timothy Riemann reported that John Filley, SDRC Employment Services Coordinator, presented information on integrated employment and the paid internship program at the Client Advisory Committee meeting earlier in the day.

10. **Legislation Update**

Neil Kramer referred Directors to information on Assembly Bill 426, Assembly Bill 781, and Senate Bill 412 and requested support of the bills.

**MOTION: M/S/C to send letters of support for Assembly Bill 426, Assembly Bill 781, and Senate Bill 412 on behalf of the Board of Directors.**

11. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee reviewed a new job description for the position of administrative assistant. The Committee discussed the online time card implementation scheduled for July 2019. Ms. Oakes reported that current authorized positions are at 606 and current employment is at 584 as of April 2019.

Mr. Flores reported that SDRC is the fastest growing regional center in the state and that there are currently nine projects under way to accommodate increased staff positions which include various construction and lease negotiations for additional office space.

12. **Mission Moment**

Yasuko Mason reported that she attended a six session workshop offered through the Home of Guiding Hands, entitled, *Life Planning Project*. The workshop assists families with individuals with developmental disabilities to prepare for their transition to adulthood. Ms. Mason stated that the workshop was very beneficial.

Mr. Flores shared that a person who has been receiving services through SDRC for the past 50 years and her mother attended the 50<sup>th</sup> Anniversary Open House held at the Ruffin Road offices in April. The client's mother spoke about her gratitude for the quality of services her daughter has received for the past 50 years through SDRC.

Timothy Riemann stated that his Mission Moment was the opportunity he has had for giving back to the community by serving on SDRC's Board of Directors.

13. **Adjournment**

There being no other business, the public portion of the meeting was adjourned at 12:57 p.m.

14. **Closed Session Meeting**

The Board of Directors met in closed session to discuss the renewal of the Executive Director's employment contract.

15. **Next Meeting**

The next meeting of the Board of Directors is scheduled for Tuesday, June 11, 2019, at 12:00 p.m.

*Approved by the Board of Directors on June 11, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
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**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, April 9, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Self-Determination Program Update Gabriella Ohmstede
3. Public Input
4. Approval of the Minutes David Hadacek
  - March 12, 2019 Board Meeting (Action Item)
5. Chair's Report David Hadacek
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):

<i>AAA Transport (HQ0853)</i>	<i>Liberty Empowerment (PY1597)</i>
<i>Alma Home (HQ0643)</i>	<i>Liberty Harmony (PY1598)</i>
<i>Anthony Guest Home (HQ0337)</i>	<i>Liberty Inspiration (PY1596)</i>
<i>Coastal Living (HQ1206)</i>	<i>Liberty Tranquility (PY1599)</i>
<i>Coolwater Adult Res Care (HQ0451)</i>	<i>Martinez, Faustino (HQ0334)</i>
<i>Diego's Adult Res Facility (HQ0593)</i>	<i>No Vacancy Transport (HQ0102)</i>
<i>E&amp;E Transport (HQ0374)</i>	<i>Pine Tree Home (HQ1392)</i>
<i>Elyon Home Care (HQ1386)</i>	<i>Utah Facility Care (HQ1377)</i>
<i>First Choice Transport (HQ0119)</i>	<i>Villa San Francisco/Riendea Services (HQ1054)</i>
<i>Golden Saints Home (HQ1319)</i>	<i>Villa San Javier/Riendea Services (HQ1197)</i>
<i>Kalea House (HQ0956)</i>	
  - FY 2016-17 Regional Center C-6 Contract Amendment (Action Item)
  - FY 2017-18 Regional Center D-4 Contract Amendment (Action Item)
  - San Diego Regional Center (SDRC) Office Lease for 9449 Balboa Ave (Action Item)
  - Department of Developmental Services Fiscal Compliance Audit Report of SDRC for the period of July 1, 2014 – June 30, 2016 (Action Item)
8. Association of Regional Center Agencies Update Angela Yates
9. Vendor Advisory Committee Report Mark Klaus
10. Client Advisory Committee Report Timothy Riemann
11. Legislation Update Neil Kramer
12. Mission Moments
13. Closed Session
- Executive Director's Performance Appraisal
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 14, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**April 9, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Pam Ehlers; Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Audrey Bina; Charles Davis; Michael Gelfand; Michael Hack; Chris Hodge; John W. Peters; Paloma Martinez; Kim Rucker; Miles Safa; Jeremy Valera; Alexine Wells

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.

2. **Self-Determination Update**

Gabriella Ohmstede, San Diego Regional Center (SDRC) Self-Determination Program Project Manager, presented an update on the pilot of the Self-Determination program.

3. **Public Input**

There was no public input.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the March 12, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 12, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek reminded Directors that the Board would hold a closed session meeting immediately following the public meeting in order to discuss the Executive Director's performance evaluation.

Mr. Hadacek read a letter he received from Senator Joel Anderson, before his retirement from office. In his letter Senator Anderson commended Carlos Flores for his exceptional leadership, and thorough and prompt assistance in responding to requests from their constituents.

6. **Executive Director's Report**

Mr. Flores expressed his gratitude for working with the Board of Directors and stated that it has been a true partnership.

Mr. Flores announced the ongoing celebrations of the SDRC's 50<sup>th</sup> Anniversary at each of the SDRC office locations during 2019. Open house celebrations are scheduled at the San Diego offices on April 18, at the National City offices on June 13, at the Carlsbad offices on August 14, at the Santee offices on October 15, and at the Imperial offices on October 23.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 21 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented. There was discussion regarding the enhanced behavioral support homes.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with AAA Transport (HQ0853); Alma Home (HQ0643); Anthony Guest Home (HQ0337); Coastal Living (HQ1206); Coolwater Adult Residential Care (HQ0451); Diego's Adult Residential Facility (HQ0593); E&E Transport (HQ0374); Elvon Home Care (HQ1386); First Choice Transport (HQ0119); Golden Saints Home (HQ1319); Kalea House (HQ0956); Liberty Empowerment (PY1597); Liberty Harmony (HQ1598); Liberty Inspiration (PY1596); Liberty Tranquility (PY1599); Martinez, Faustino (HQ0334); No Vacancy Transport (HQ0102); Pine Tree Home (HQ1392); Utah Facility Care (HQ1377); Villa San Francisco/Rienda Services (HQ1054); and, Villa San Javier/Rienda Services (HQ1197).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2016-2017 C-6 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2016-2017 C-6 contract amendment.**

Ms. Soto-Aceves referred Directors to the FY 2017-18 D-4 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-4 contract amendment.**

Ms. Soto-Aceves referred Directors to the redlined draft SDRC office lease for 9449 Balboa Avenue. The Finance Committee recommended that the Board of Directors authorize the Executive Director or the Chief Financial Officer to sign the lease.

**MOTION: M/S/C that the Board of Directors authorizes the Executive Director or the Chief Financial Officer to sign the office lease for 9449 Balboa Avenue, San Diego, CA 92123.**

Ms. Soto-Aceves referred Directors to the Department of Developmental Services (DDS) fiscal compliance audit report of SDRC for the period of July 1, 2014 through June 30, 2016. The Finance Committee recommended that the Board of Directors accept the audit report.

**MOTION: M/S/C to accept the DDS fiscal compliance audit report of SDRC for the period of July 1, 2014 through June 30, 2016.**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that Vendor Advisory Committee and the Developmental Disabilities Provider Network have spent a significant amount of time preparing responses to the Burns and Associates' rate study. Mr. Klaus remarked that the Association of Regional Center Agencies' (ARCA) response to the rate study was exceptionally well done addressing issues at a system-wide level.

Mr. Klaus reported that a rally was held on April 5, 2019 in San Diego in front of the offices of Senate Pro Tempore Toni Atkins, Assembly member Todd Gloria, and Assembly member Lorena Gonzalez-Fletcher. Mr. Klaus thanked Board Director Angela Yates for her participation in the rally and reported that the rally was well attended. Senator Atkin's Chief of Staff was present for the entire event and met with a number of individuals who receive services and with service providers. Assembly member Gloria recently signed onto the initiative to provide an 8% increase in service provider rates as bridge funding until action can be taken on the rate study.

The Vendor Advisory Committee is continuing their work on the SDRC Strategic Plan.

Mr. Klaus reported that he joined the team representing the SDRC at the ARCA Grassroots Day in Sacramento on April 3, 2019. Carlos Flores, Molly Nocon, Kate Kinnamont, Timothy Riemann, and Jason Whittaker traveled to the capitol to meet with state representatives from the SDRC service area. Mr. Flores commented that this year instead of asking for support, they were able to extend thanks for the support the legislators had already provided by signing onto the 8% increase initiative.

9. **Association of Regional Center Agencies Update**

Angela Yates reported that at the rally on April 5<sup>th</sup> legislators were impressed by the size of the turnout and seemed very supportive of their message. Ms. Yates encouraged Board Directors to express their support of the 8% initiative to their representatives either by phone call, email, or letter in order to keep this issue at the forefront. The other issues that ARCA is supporting are to eliminate the mandatory unpaid days off for service providers, to restore funding for camp and recreation activities, and to provide funding for affordable housing.

10. **Client Advisory Committee Report**

Timothy Riemann reported that Jason Whittaker and he represented the Client Advisory Committee at the ARCA Grassroots Day event. Mr. Riemann reported that the Client Advisory Committee will hear a presentation on the paid internship program at their next meeting on May 14, 2019.

11. **Legislation Update**

Mr. Hadacek referred Directors to letters of support for Assembly Bill (AB) 236, AB 416, AB 438, and Senate Bill 154 which were sent on behalf of the Board of Directors.



12. **Mission Moment**

Norma Ramos reported that she attended the legislative day at Sacramento on behalf of Family Voices for California. There were more than 100 families there for a three-day conference. The last day they went to the capitol and spoke with their representatives about the 8% initiative. Ms. Ramos expressed that the legislators appreciated having the families share their experiences with them and relating how the 8% initiative would directly impact their families.

13. **Adjournment**

There being no other business, the public portion of the meeting was adjourned at 12:48 p.m.

14. **Closed Session Meeting**

The Board of Directors met in closed session to discuss the Executive Director's performance evaluation.

15. **Next Meeting**

The next meeting of the Board of Directors is scheduled for Tuesday, May 14, 2019, at 12:00 p.m.

*Approved by the Board of Directors on May 14, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, March 12, 2019

**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Presentation on San Diego Information Systems (SANDIS)   | Seth Mader         |
| 3.  | Public Input   |                    |
| 3.  | Approval of the Minutes<br>– February 12, 2019 Board Meeting (Action Item)   | David Hadacek      |
| 4.  | Chair’s Report<br>– Revision of the Corporate Bylaws (Action Item)   | David Hadacek      |
| 5.  | Executive Director’s Report<br>– Employee of Distinction   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>A Loving Home (HQ1380)</i><br><i>Accredited Respite Services (HQ0465)</i><br><i>Althaia Home (HQ1140)</i><br><i>APK Serene Kern (HQ0725)</i><br><i>Aquino’s Quality Care #2 (HQ1109)</i><br><i>Casa de los Amigos (H27394)</i><br><i>Catspaw Place (HQ0736)</i><br><i>Developmental Services Continuum, Inc., Helix House (HQ0010)</i><br><i>El Amoroso Home (HQ0823)</i><br><i>Joster Chateau (HQ0872)</i><br><i>Mira Mesa Adult Residential Facility (HQ1116)</i><br><i>Ryan’s Way – Rancho Del Rey (HQ0654)</i><br><i>Ryan’s Way – Buena Vista (HQ0505)</i><br><i>Sublime Living #2 (HQ1042)</i><br><i>TLC Home #1(HQ1351)</i><br>– FY 2018-19 Regional Center E-2 Contract Amendment (Action Item) | Martha Soto-Aceves |
| 7.  | Vendor Advisory Committee Report   | Mark Klaus         |
| 8.  | Personnel Committee Report   | Laura Oakes        |
| 9.  | Legislation Update   | Neil Kramer        |
| 10. | Mission Moments  |                    |
| 11. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 9, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**March 12, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Antonio Ortiz; Nancy Prutzman; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Laura Oakes; Shirley Nakawatase; Norma Ramos

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Hack; Molly Nocon; John W. Peters; Kim Rucker; Sitara Sethi; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **SANDIS Presentation**

Seth Mader, San Diego Regional Center (SDRC) Director of Information Systems, presented information on the SANDIS platform which is owned by the San Diego Imperial Counties Developmental Services, Inc., and used by all 21 California regional centers.

3. **Public Input**

Kim Rucker, community member, announced that the San Diego People's First annual conference will be held on December 6 and 7, 2019, at the Crowne Plaza Hotel in San Diego.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the February 12, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 12, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek referred Directors to the draft amendments to the corporate bylaws.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

Mr. Hadacek reported that he, Carlos Flores, and Mark Klaus met with Jason Weisz, staff to Toni Atkins, President pro Tempore of the California State Senate.

Mr. Hadacek thanked the Board of Directors for providing input for the Executive Director's

performance evaluation. Mr. Hadacek reported that he is in the process of completing the evaluation and that the report will be discussed in the Executive Committee.

6. **Executive Director's Report**

Carlos Flores recognized Pam Frye as an Employee of Distinction.

The latest amendment to the E contract includes an additional \$1.6 million in operations funds. A portion of those funds will be used to add two additional service coordination units. The hope had been to have the units in office space in the Rancho Bernardo area. Negotiations for the lease of office space in the Rancho Bernardo area have not been successful thus far. If a lease cannot be negotiated in a timely manner, the additional service coordination units will temporarily be in the San Diego office location.

Mr. Flores discussed the state budget hearing process. The Assembly Budget Subcommittee No. 1 on Health and Human Services held its first hearing on the Governor's proposed budget on March 6, 2019. The rate study by Burns and Associates was discussed. Due to the extensive amount of information in the rate study, it is expected that the legislature will not take any action on the study in the State Budget for fiscal year 2019-2020. There is support for an initiative to provide an 8% across the board increase in service provider rates as bridge funding until the study can be reviewed by the legislature and action is taken on the recommendations. Mr. Flores reported that he and Mark Klaus plan to meet with each legislator in the SDRC service provider area to lobby for their support of the 8% increase.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 15 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with A Loving Home (HQ1380); Accredited Respite Services (HQ0465); Althaia Home (HQ1140); APK Serene Kern (HQ0725); Aquino's Quality Care #2 (HQ1109); Casa de los Amigos (H27394); Catspaw Place (HQ0736); Developmental Services Continuum, Inc., Helix House (HQ0010); El Amoroso Home (HQ0823); Joster Chateau (HQ0872); Mira Mesa Adult Residential Facility (HQ1116); Ryan's Way – Rancho Del Rey (HQ0654); Ryan's Way – Buena Vista (HQ0505); Sublime Living #2 (HQ1042); and, TLC Home #1 (HQ1351).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-2019 E-2 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2018-2019 E-2 contract amendment.**

8. **Client Advisory Committee Report**

Timothy Riemann reported the Client Advisory Committee voted to adopt a purpose statement for their committee at their meeting earlier in the day.

9. **Vendor Advisory Committee Report**

Mark Klaus reported that the deadline for service providers to provide input on the rate study is to the Department of Developmental Services (DDS) is April 5, 2019.

The next meeting of the Vendor Advisory Committee is scheduled for March 28, 2019, at 10:00 a.m.

Mr. Klaus shared information about the Lanterman Coalition rally scheduled for April 5, 2019, in downtown San Diego. Rallies will also be held in Sacramento and Los Angeles.

10. **Personnel Committee Report**

Nancy Prutzman reported on behalf of Laura Oakes. Currently SDRC has 36 staff vacancies, 23 of which are service coordinator positions. Ms. Prutzman stated that the application process is now online. Submission of timecards will be moving to an entirely online process, streamlining the work of the payroll coordinator. The next meeting of the Personnel Committee is scheduled for May 14, 2019.

11. **Legislation Update**

Neil Kramer referred Directors to the legislation information included in the Board meeting materials. The Lanterman Coalition's flyer, *A Future in Peril*, outlines issues facing the developmental services system due to underfunding.

Mr. Kramer discussed the letter signed by Assembly members Jim Frazier and Chris Holden in support of the 8% increase in service provider rates which was sent to the Chairs of the Senate and Assembly Budget Committees.

The SDRC Legislative Advisory Group recommends four bills for support by the Board of Directors: Senate Bill (SB) 154 for Medi-Cal reimbursement of cavities; Assembly Bill (AB) 236 to provide grants to start Family Empowerment Centers on Disability; AB 416 to let contributions to ABLE accounts be deducted from state adjusted gross income; and, AB 438 to repeal the existing four furlough days from Christmas to New Year.

**MOTION: M/S/C to take a support position on SB 154, AB 236, AB 416, AB 416, and AB 438.**

Mr. Kramer announced that ARCA Grassroots Day is scheduled for April 3, 2019. Representatives from the SDRC and the Board of Directors will be traveling to Sacramento that day to meet with legislators to lobby for the 8% rate increase initiative.

12. **Mission Moment**

Mr. Flores is being recognized on March 14, 2019, by the Lanterman Housing Alliance for his efforts in the creation of affordable housing for people with developmental disabilities. He has been selected to receive their Housing Hero award.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 12:55 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 9, 2019, at 12:00 p.m.

*Approved by the Board of Directors on April 9, 2019.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, February 12, 2019

**Prior to the Board Meeting**

The Dementia Experience

Noah Homes

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Public Input
4. Approval of the Minutes David Hadacek
  - January 8, 2019 Annual Meeting (Action Item)
  - January 8, 2019 Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Draft Revisions to the Corporate Bylaws (Discussion Item)
  - Executive Director's Performance Review
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Casa Estrella (HQ0746)*
    - Coastal Living II (HQ1378)*
    - Rucker's Facility (H50119)*
    - Stantcheva Residential #2 (HQ0253)*
8. Association of Regional Center Agencies (ARCA) Update Angela Yates
9. Vendor Advisory Committee Report Mark Klaus
10. Legislation Update
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 12, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**February 12, 2019**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Antonio Ortiz; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Laura Oakes

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Joyce Clark; Charles Davis; Michael Hack; Alma Janssen; Kim Keane; Molly Nocon; John W. Peters; Sitara Sethi; Mary Ellen Stives; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:14 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 8, 2019, Board of Directors annual meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 8, 2019, Board of Directors annual meeting are approved as submitted.**

Mr. Hadacek referred the Directors to the draft minutes of the January 8, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 8, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek thanked Molly Nocon, Kim Keane, Tammy Levitt, and Aricka Peralta from Noah Homes for putting together the Dementia Escape training for the Board of Directors.

Mr. Hadacek referenced an email sent to Board Directors in which he requested that all Board Directors provide input on the Executive Director's performance over the past year in preparation for completing the Executive Director's performance appraisal. Mr. Hadacek requested that all Board Directors who have not yet responded, provide input within the next couple of weeks so that the Board can move forward with the review process.



Mr. Hadacek referred Board Directors to the draft revisions to the Corporate Bylaws. Approval of the Bylaws will be on the agenda for the Board of Directors meeting in March 2019.

Mr. Hadacek reported that he had sent out an email regarding the committee assignments for the year. One change has been made to the committee assignments; Shirley Nakawatase will serve on the Audit Committee instead of the Finance Committee.

Mr. Hadacek referred Directors to the description of the Audit Committee in the draft bylaws. There was discussion regarding who should serve on the Audit Committee and how conservative the Board would like to be regarding who serves on this committee. After discussion, it was agreed to add wording to the bylaws to include the ability of the members of the Audit Committee to consult outside expert advice.

5. **Executive Director's Report**

Carlos Flores thanked all those who attended the San Diego Regional Center's (SDRC) 50<sup>th</sup> Anniversary Celebration on February 1, 2019. Mr. Flores reported that they received about \$73,000 in sponsorships, mostly from service providers. There were approximately 630 guests in attendance. Mr. Flores reported that it was the first time he had heard Stephanie Kellar speak and he was thoroughly impressed with her speech. Mr. Flores reported that Toni Atkins, President pro Tempore of the California State Senate, stayed to enjoy the entire evening's events.

Nancy Bargmann, Director of the Department of Developmental Services (DDS), remarked at the event that SDRC is the fastest growing of the 21 regional centers in California. The current total caseload is 29,447. In response to this growth, SDRC is looking to lease additional office space in San Diego in the Kearny Mesa and Rancho Bernardo areas. Mr. Flores shared plans for a new building in Imperial County.

Mr. Flores reported that a task group of service providers and SDRC staff met to review the SDRC guidelines for providing rental assistance services. New guidelines were created to ensure that all rental assistance provided is in compliance with the Lanterman Act. SDRC is in the process of providing training on the new guidelines to service coordinators. Mr. Klaus requested that information regarding the new rental assistance guidelines be shared with all service providers.

Mr. Flores welcomed Norma Ramos and Erik Rascon, newly elected members of the Board of Directors.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the four proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Casa Estrella (HQ0746); Coastal Living II (HQ1378); Rucker's Facility (H50119); and, Stantcheva Residential #2 (HQ0253).**

Ms. Soto-Aceves provided an update on the Fiscal Year (FY) 2018-19 SDRC Purchase of Services (POS), Community Placement Plan (CPP), and Operations (OPS) allocations and expenses.

7. **Association of Regional Center Agencies Update**

Angela Yates referred Directors to a letter from the Association of Regional Center Agencies (ARCA) to Senator Richard Pan, Chair of the Senate Budget Subcommittee #3 on Health and Human Services, and Assembly member Joaquin Arambula, Chair of the Assembly Committee on Budget, Subcommittee #1 on Health and Human Services, regarding the Governor's 2019-20 Proposed Budget. The main issue for the developmental services system is the inadequate rates that are paid to service providers. ARCA is advocating for an 8% increase across the board for service provider rates. This is being treated as a down payment on service provider rates until the rate study is approved by the legislature and fully implemented. ARCA is also advocating for an 8% increase for regional center operations allocations. Ms. Yates stated that ARCA is opposing the proposal to reinstate the Uniform Holiday Schedule for service providers. The schedule creates 14 mandatory statewide furlough days that leave clients and families without services and is effectively a rate cut for service providers.

Ms. Yates encouraged Board Directors to communicate with their representatives on these issues. Ms. Yates referred Directors to a list of their representatives and contact information that was included in the Board packet.

Mr. Flores reported that SDRC staff and members of the service provider community have meetings scheduled with newly elected Assembly member Tasha Boerner-Horvath who represents north San Diego County, and with Senator Toni Atkins' staff, representing central San Diego County. Mr. Flores invited Board Directors who live in those areas to attend.

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for March 28, 2019, at 10:00 a.m. The committee will be looking at SDRC Strategic Plan goals which the committee has been tasked with.

Mr. Klaus distributed copies of a flyer entitled, *A Future in Peril*, regarding the initiative to provide an 8% increase in service provider rates and regional center allocations. Mr. Klaus reported that the overall cost of this initiative is \$290 million for service provider rates and \$40 million for regional centers operations allocations. Mr. Klaus reported that a rally will be held on April 3, 2019, in Sacramento and locally in San Diego in front of Senator Toni Atkins offices, and in Los Angeles in front of the Assembly speaker's office. On April 11, 2019, Assembly member Nazerian is coordinating a town hall meeting with Assembly members Holden and Frazier, coauthors of the 8% initiative, and Assembly member Joaquin Arambula, Chair of the Assembly Budget Subcommittee #1 with an expected crowd of 1,000 people. Mr. Klaus reported that on Thursday, February 14, 2019, a number of Vendor Advisory Committee Chairs and Amy Westling, Director of ARCA, will meet with Nancy Bargmann in Sacramento to discuss system wide issues.

9. **Mission Moment**

Mr. Flores shared that he shared the Mission Moment video starring Stephanie Kellar at the staff forums held in each of the SDRC office locations. Mr. Flores remarked that staff shared several of their own “mission moments” that were very touching.

Shirley Nakawatase stated that the SDRC 50<sup>th</sup> Anniversary Celebration was a Mission Moment; seeing the 630 people there interested in making a difference in the lives of people with developmental disabilities. Ms. Nakawatase thanked all those who worked to make that event happen. Mr. Hadacek recognized Mark Klaus and his staff at the Home of Guiding Hands for their assistance on the 50<sup>th</sup> Anniversary Celebration. Beth Blair shared that she enjoyed the celebration. Jonathan Copeland remarked that there were a lot of people in attendance at the 50<sup>th</sup> Anniversary Celebration and that it was interesting hearing about the long history of the SDRC.

Elmo Dill expressed gratitude for SDRC staff who called and checked in on him to see how he was doing.

10. **Other Business**

Charles Davis, Chief Operating Officer of the Foundation for Developmental Disabilities (FDD), introduced Sitara Sethi. Ms. Sethi is the Foundation’s new Programs and Development Director.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:07 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 12, 2019, at 12:00 p.m.

*Approved by the Board of Directors on March 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**SDICDSI Board of Directors**  
**ANNUAL MEETING**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, January 8, 2019

**12:15 p.m.**

1. Call to Order/Announcements David Hadacek
2. Nominating and Bylaws Committee Report Yasuko Mason
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
3. Recognition of Outgoing Directors David Hadacek
  - Terri Colachis
  - Joel Henderson
  - Chris Hodge
  - Ann Featherstone
4. Adjourn



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**ANNUAL MEETING**  
**San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI)**  
**Board of Directors**  
**January 9, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Elmo Dill; Pam Ehlers; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tamara Crittenden; Carlos Flores; Kim Gaines; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Nancy Batterman; Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Debra Emerson; Michael Hack; Molly Nocon; John W. Peters; Erik Rascon; Stephanie Richard; Kim Rucker; Jennifer Sanchez; Bruce Wexler; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the annual meeting to order at 12:15 p.m.

2. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: David Hadacek; Shirley Nakawatase; Timothy Riemann; and, Angela Yates. If reelected, each term will be for three years, from February 1, 2019, to January 31, 2022.

**MOTION: M/S/C to reelect David Hadacek, Shirley Nakawatase, Timothy Riemann, and Angela Yates to serve three-year terms commencing February 1, 2019, and ending January 31, 2022, on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Norma Ramos and Christopher "Erik" Rascon as new Directors on the Board.

If elected, each term would be for one-year, from February 1, 2019, to January 31, 2020. Ms. Mason reported that Norma Ramos has served as a promotora in a volunteer capacity through San Diego Regional Center (SDRC). Christopher "Erik" Rascon receives services through SDRC and is president of the Imperial Valley People's First.

**MOTION: M/S/C to elect Norma Ramos and Christopher "Erik" Rascon, to serve one-year terms commencing February 1, 2019, and ending January 31, 2020, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended that the following slate for Corporate Officers for terms beginning February 1, 2019, and ending on January 31, 2020. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	David Hadacek
For Vice-Chair	Shirley Nakawatase
For Secretary	Jason Whittaker
For Treasurer	Martha Soto-Aceves
For ARCA Representative	Angela Yates
For Member at Large	Yasuko Mason

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2019, through January 31, 2020: David Hadacek, Chair; Shirley Nakawatase, Vice-Chair; Jason Whittaker, Secretary; Martha Soto-Aceves, Treasurer; Angela Yates, ARCA Representative; and, Yasuko Mason, Member at Large.**

Ms. Mason announced that at their meeting, the Vendor Advisory Committee elected Mark Klaus to serve a one-year term as the Service Provider representative on the Board of Directors.

3. **Recognition of Outgoing Directors**

David Hadacek, expressed gratitude to Terri Colachis, Joel Henderson, Chris Hodge, and Ann Featherstone, for their service on the Board of Directors. The retiring Board members were presented with a gift.

4. **Adjourn**

Mr. Hadacek thanked those in attendance and the annual meeting was adjourned at 12:25 p.m.

*Approved by the Board of Directors on February 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, January 8, 2019

**12:20 p.m.**

- |     |   |                                 |
|-----|---|---------------------------------|
| 1.  | Call to Order/Announcements   | David Hadacek                   |
| 2.  | Strategic Plan Update   | Executive Director's<br>Cabinet |
| 3.  | Public Input  |                                 |
| 4.  | Approval of the Minutes<br>– December 11, Board Meeting (Action Item) | David Hadacek                   |
| 5.  | Chair's Report  | David Hadacek                   |
| 6.  | Executive Director's Report   | Carlos Flores                   |
| 7.  | Vendor Advisory Committee Report                                      | Mark Klaus                      |
| 8.  | Association of Regional Center Agencies (ARCA) Update                 | Terri Colachis                  |
| 9.  | Client Advisory Committee Report                                      | Timothy Riemann                 |
| 10. | Status of POS and OPS Spending Plans                                  | Martha Soto-Aceves              |
| 11. | Legislation   |                                 |
| 12. | Mission Moments   |                                 |
| 13. | Adjourn   |                                 |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 12, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**January 8, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Elmo Dill; Pam Ehlers; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tamara Crittenden; Carlos Flores; Kim Gaines; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Nancy Batterman; Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Debra Emerson; Michael Hack; Molly Nocon; John W. Peters; Erik Rascon; Stephanie Richard; Kim Rucker; Jennifer Sanchez; Bruce Wexler; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:25 p.m.

2. **Update on the Strategic Plan**

An update on the strategic plan goals was provided by members of the Executive Director's Cabinet: Tamara Crittenden; John Filley; Paul Mansell; Sheila Minick; Suzy Requarth; Kimberly Steitz; Robert Webb-Rex; and, Raquel Zaragoza. The strategic goals include enhancing the quality of individuals' daily living experiences by improving individual experiences in day services that are defined as meaningful to/by them; increasing the number of clients engaged in competitive, integrated employment; increasing the number of affordable housing opportunities; reducing disparity in accessing and utilizing services funded by San Diego Regional Center (SDRC) among ethnic groups; and, improving collaboration between and among SDRC with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners.

3. **Public Input**

Molly Nocon, Executive Director of Noah Homes, presented information on the Dementia Escape training program which allows participants to figuratively "step into the shoes" of persons with developmental disabilities facing the physical and emotional challenges of dementia. Ms. Nocon extended an invitation to the members of the Board of Directors to take part in a Dementia Escape training session.

4. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the December 11, 2018, Board of Directors meeting and asked for approval.



**MOTION: M/S/C that the Minutes of the December 11, 2018, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek shared that he will not be surveying Board Directors for their preferred committee assignments as in previous years. This year Mr. Hadacek will make all necessary committee appointments in order to ensure that all of the committees have adequate representation and that each Board Director gets the opportunity to serve on at least one committee.

Mr. Hadacek referenced an email sent to Board Directors in which he requested that all Board Directors provide input on the Executive Director's performance over the past year in preparation for completing the Executive Director's performance appraisal.

Mr. Hadacek referred Board Directors to the draft revisions to the Corporate Bylaws, and stated that a motion to adopt the amendments to the bylaws would be considered at the February Board meeting.

6. **Executive Director's Report**

Carlos Flores reported that caseload growth has slowed over the past two months.

Mr. Flores announced that the last resident at Sonoma Developmental Center has moved to a community placement. The Department of Developmental Services (DDS) will control the Sonoma Developmental Center property until June 30, 2019, when the property will transfer to the Department of General Services. Currently, there are 150 people living in the remaining Developmental Centers. All residents at the Fairview Developmental Center and general treatment are of the Porterville Developmental Center are scheduled to be transitioned to the community by end of December 2019. There has been discussion at the state level on what will happen with the proceeds from the sale of the land and whether any of those funds will be dedicated to the developmental services system.

Mr. Flores discussed the SDRC Community's 50<sup>th</sup> Anniversary Celebration scheduled for the evening of February 1, 2019. Mr. Flores commented that the planning for the event started off very modestly and has since grown considerably. There was an outpouring of support from the service provider community and sponsorships for the celebration totaled \$74,500, of which \$42,500 were donated by service provider agencies.

7. **Association of Regional Center Agencies Update**

Terri Colachis announced that Angela Yates, as the newly elected Association of Regional Center Agencies (ARCA) representative will be traveling to Sacramento for the ARCA meetings scheduled on January 17 and 18, 2019.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Raquel Zaragoza, SDRC Cultural Specialist, presented information on diversity grant activities at the Client Advisory Committee held on December 11, 2018.

9. **Finance Committee Report**

Treasurer Martha Soto-Aceves provided an update on the Fiscal Year (FY) 2018-19 SDRC Purchase of Services (POS) and Operations (OPS) spending plans. The combined POS spending plan is \$373,965,865. POS expenditures through November 30, 2018, were \$151,454,484 and total projected expenditures for the fiscal year are \$374,817,975. POS has a projected year-end deficit of \$1,445,879. The Community Placement Plan (CPP) has an allocation of \$852,110. CPP has spent \$365,076 through November 30, 2018. Total projected expenditures for CPP are \$852,110. The OPS allocation is \$56,936,826. Net OPS expenditures through November 30, 2018 are \$22,231,733. The operations spending plan is projected to be balanced at year-end.

10. **Legislation Update**

Mr. Flores reported that newly elected Governor Gavin Newsom's budget proposal is expected to be released on January 10, 2019. The ARCA Coalition is requesting that the legislature provide an 8% across the board increase in service provider rates as bridge funding (pending the results of the Burns and Associates' Rate Study) and is looking for a legislator willing to champion this effort.

11. **Mission Moment**

Mr. Klaus shared that two SDRC clients who petitioned the court to get married, recently celebrated their 40<sup>th</sup> wedding anniversary. An ABC afterschool special entitled, *Like Normal People*, based on the real life story of Roger and Virginia aired in 1979.

Mr. Hadacek shared that Players Sports Grill in Poway has for many years offered a New Year's Eve celebration for individuals with developmental disabilities that is much appreciated by the community. Several other Directors echoed Mr. Hadacek's sentiments of appreciation.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:30 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 12, 2019, at 12:00 p.m.

*Approved by the Board of Directors on February 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, December 11, 2018

**12:00 p.m.**

- |     |   |                        |
|-----|---|------------------------|
| 1.  | Call to Order/Announcements   | David Hadacek          |
| 2.  | Welcome and Introductions   | David Hadacek          |
| 3.  | Presentation on the Legislative Process   | Daniel Savino,<br>ARCA |
| 3.  | Public Input  |                        |
| 4.  | Approval of the Minutes<br>- November 13, 2018, Board Meeting (Action Item)   | David Hadacek          |
| 5.  | Chair's Report  | David Hadacek          |
| 6.  | Executive Director's Report<br>- Employees of Distinction   | Carlos Flores          |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>ACT Supported Living Services (HQ1256)</i><br><i>Oceana Residential Care (HQ1368)</i><br><i>Pacific Supported Living Services (HQ1238)</i><br><i>PRIDE Supported Living Services (HQ39523)</i><br><i>Sunrise Adult Residential Facility (HQ1367)</i><br><i>Tender Loving Care II (HQ0046)</i> | Martha Soto-Aceves     |
| 8.  | Association of Regional Center Agencies (ARCA) Update   | Terri Colachis         |
| 9.  | Client Advisory Committee Report  | Timothy Riemann        |
| 10. | Legislation   |                        |
| 11. | Nominating and Bylaws Committee Report  | Yasuko Mason           |
| 12. | Vendor Advisory Committee Report  | Mark Klaus             |
| 13. | Mission Moments   |                        |
| 13. | Adjourn   |                        |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, January 8, 2018 at 12:00 p.m. in the SDRC Boardroom

### Components of an Ideal Board Meeting

	Everyone stays engaged for the entirety of the meeting.
	Includes an interesting and understandable education presentation.
	Open and honest communication.
	People ask clarifying questions.
	Tough topics are addressed.
	An in-depth Executive Director's report is given.
	There are discussions about how to benefits the lives of clients.
	Large attendance by board members.
	People leave the meeting with enthusiasm and empowerment, feeling like they made a difference.
	There is a good sound system and people understand each other.



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**December 11, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Jonathan Copeland; Elmo Dill; Joel Henderson

**STAFF PRESENT:** Robin Alter-Haas; Michael Bell; Pamela Burgo; Dan Clark; Aubrey Dobson; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Andrea Lisa King; Neil Kramer; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Julia Chen; Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; John W. Peters; Norma Ramos; Erik Rascon; Kim Rucker; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Presentation on the Legislative Process**

Daniel Savino, Government Affairs and Community Relations Director, Association of Regional Center Agencies (ARCA), provided an educational presentation on the legislative process. Mr. Savino explained how the members of the Board of Directors, clients, families, and community members can enhance their advocacy efforts with their elected officials. Mr. Hadacek participated by conducting a live advocacy call to Assembly member Brian Maienschein's office.

3. **Public Input**

Mary Ellen Stives announced the screening of the film, *Extraordinary People*, on Monday, January 28, 2019, from 7:00 to 9:30 p.m. at the AMC Mission Valley 20 theaters. The film explores the working lives of six adults across the autism spectrum.

4. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the November 13, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 13, 2018, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek asked all Board Directors to RSVP for the SDRC 50<sup>th</sup> Anniversary Celebration scheduled for 6:00 p.m. on February 1, 2019, at the Hyatt Regency La Jolla at Aventine.

Mr. Hadacek referred Directors to the second page of the agenda which now has a checklist of

elements essential to an ideal Board meeting as identified by the Board of Directors at their retreat.

Mr. Hadacek referred Directors to the final Board retreat report.

6. **Executive Director's Report**

Carlos Flores recognized Robin Alter-Haas and Pamela Burgo who were selected as employees of distinction.

Mr. Flores reported that on January 1, 2019, the State minimum wage will increase to \$12.00 per hour for employers with 26 or more employees and to \$11.00 per hour for employers with 25 or fewer employees. Service providers will receive rate adjustments in order to pay employees the new minimum wage. However, service providers who are already paying their employees higher than the new minimum wage will not receive a rate adjustment.

Mr. Flores reported that regional centers are required to post purchase of services data with respect to age, race, ethnicity, and primary language of the people they serve to their websites by December 31<sup>st</sup> of each year as outlined in Section 4519.5 of the Welfare and Institutions Code (Lanterman Developmental Disabilities Services Act). A public meeting with stakeholders to discuss the data must be held within three months after posting the data. A report on the issues identified by the data; the results of the public stakeholder meeting; and, proposed strategies will be sent to the Department of Developmental Services by May 31, 2019.

Mr. Flores asked for the Board's approval for staff to provide a report at the January 8, 2019, Board meeting to provide an update on progress made on the agency's strategic plan.

Mr. Flores reported that in response to caseload growth, SDRC has hired additional staff and currently employs 560 staff. Additional office space is needed to accommodate staff. There are plans to lease space in Kearny Mesa in a neighboring office building; additional space in Rancho Bernardo; and, additional space in Chula Vista. Once the leases are negotiated, staff will need to move quickly to have the leases signed. If there is not enough time to bring the leases to the next meeting of the Board of Directors, the Executive Committee will meet to take action on these items and will report these actions to the Board.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the six proposed contracts for services. The Finance Committee recommended to the Board of Directors that all of the contracts be approved.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with ACT Supported Living Services (HQ1256); Oceana Residential Care (HQ1368); Pacific Supported Living Services (HQ1238); PRIDE Supported Living Services (H39523); Sunrise Adult Residential Facility (HQ1367); and, Tender Loving Care II (HQ0046).**

8. **Association of Regional Center Agencies Update**

Terri Colachis provided an update from the ARCA Executive Committee meeting which was held on December 6, 2018. Ms. Colachis reported that the Executive Committee discussed the

need for additional operations funding for regional centers for caseload ratio relief and the implementation of the Self-Determination Program. Ms. Colachis reported that Laura Larson, Executive Director, Far Northern Regional Center, shared how the recent wildfires impacted their regional center. Ms. Larson stated that even though they were prepared, the fires were devastating and the people most impacted were those who are medically fragile.

Ms. Colachis reported that she attended a meeting in Sacramento for the National Core Indicators (NCI) report. Ms. Colachis stated that the data loses some of its impact because of the time it takes for the report to be completed. The latest NCI report is based on data collected in 2016.

9. **Client Advisory Committee Report**

Timothy Riemann reported that Raquel Zaragoza, SDRC Cultural Specialist, will present information at today's Client Advisory Committee. Mr. Riemann stated that the members of the Client Advisory Committee will continue their work on drafting a purpose statement for their group.

10. **Legislation Update**

Mr. Flores reported that the ARCA Coalition is requesting that the legislature provide an 8% across the board increase in service provider rates as bridge funding (pending the results of the Burns and Associates' Rate Study). Mr. Flores referred Board Directors to a sample support letter and requested Board Directors write their state assembly members and senators in support of the 8% increase.

11. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that the Committee will be reviewing recommended revisions to the corporate bylaws at their meeting later in the day. Ms. Mason reported that the Committee reviewed applications and interviewed candidates for the Board at their meeting on November 13<sup>th</sup>. The Nominating and Bylaws Committee will provide their recommendations for election of new Board Directors, re-election of Board Directors, and recommendations for corporate officers in advance of the January 8, 2019, Board meeting.

12. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee did not meet in November as it was the same date as the presentation of the rate study by Burns and Associates at the Developmental Services Task Force and DDS Rate Committee. Mr. Klaus reported that ARCA has been instrumental in presenting a reasonable voice at the meetings. The goal of the rate study is to have the report to the public by the first week in January. The report is due to the Legislature by March 1, 2019.

Mr. Klaus reported that, if we have the necessary legislative support, the bridge funding for service providers will most likely not be approved until April or May of 2019.

The next meeting of the Vendor Advisory Committee is scheduled for January 8, 2019, at 11:00 a.m.

13. **Mission Moment**

Mr. Flores played an SDRC Mission Moment video for the Board and their guests which highlighted the progress of a child in the Early Start program. The video will also be shared at the SDRC 50<sup>th</sup> Anniversary Celebration.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:31 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, January 8, 2019, at 12:00 p.m.

*Approved by the Board of Directors on January 8, 2019*





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, November 13, 2018

**12:10 – 12:30 p.m.**

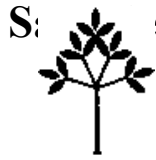
Board Presentation on Financial Information

Carlos Flores  
Michael Bell

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek  
- October 9, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
6. Executive Director's Report Carlos Flores  
- Employees of Distinction
7. Finance Committee Report Martha Soto-Aceves  
- Contracts for Approval (Action Item):  
*Affinity Residential (HQ1364)* *Elmira Home (HQ0760)*  
*APK Serene Hannalei (HQ0849)* *Gandara Residential #2 (HHQ1362)*  
*Downstown #2 (H14930)* *Home of Guiding Hands Transportation (HQ1133)*  
*Downstown #3 (HQ15025)* *Jimly's #2 Adult Residential Facility (HQ0212)*  
*Downstown #5 (H27314)* *Mountain Shadows Transportation (HQ1055)*  
*Downstown #6 (H39440)* *Santos Residential (HQ0329)*  
*Downstown #7 (H59154)* *Shirlene Place (HQ1134)*  
*Elmdale Residential Care (HQ1365)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Legislation – Local Election Results Carlos Flores
11. Nominating and Bylaws Committee Report Yasuko Mason
12. Vendor Advisory Committee Report Mark Klaus
13. Mission Moments
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, December 11, 2018 at 12:10 p.m. in the SDRC Boardroom



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

November 13, 2018

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Dan Clark; Therese Davis; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Tonia McCleave; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Michael Hack; Tonya Langdon; Debbie Marshall; Norma Ramos; Erik Rascon; Kim Rucker; Alexine Wells

#### **Presentation on Financial Information:**

Carlos Flores, Executive Director, San Diego Regional Center (SDRC), provided an educational presentation explaining the financial information that is provided monthly in the Board of Directors meeting materials.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the October 9, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 9, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek shared that he had attended the Imperial Resource Advisory Committee meeting on October 29, 2018. Mr. Hadacek reported that they discussed how to leverage existing resources, work with legislators to gain their support, and how to develop additional resources.

Mr. Hadacek reported that the Board retreat task force met today and the task force will report at the December Board meeting on outcomes of the issues and topics brought up at the Board retreat.

5. **Executive Director's Report**

Carlos Flores recognized Therese Davis and Tonia McCleave who were selected as employees of distinction.

Mr. Flores reported that the SDRC Early Start program had a very successful audit and recognized Terri Cook-Clark, SDRC Director of Early Start Services, for her management of and dedication to the Early Start program.

6. **Finance Committee Report**

Angela Yates reported on behalf of Treasurer Martha Soto-Aceves that the Finance Committee reviewed and discussed the 15 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Affinity Residential (HQ1364); APK Serene Hannalei (HQ0849); Downstown #2 (H14930); Downstown #3 (HQ15025); Downstown #5 (H27314); Downstown #6 (H39440); Downstown #7 (H59154); Elmdale Residential Care (HQ1365); Elmira Home (HQ0760); Gandara Residential #2 (HHQ1362); Home of Guiding Hands Transportation (HQ1133); Jimly's #2 Adult Residential Facility (HQ0212); Mountain Shadows Transportation (HQ1055); Santos Residential (HQ0329); and, Shirlene Place (HQ1134).**

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis provided an update from the ARCA meetings that were held on October 18 and 19, 2018. Ms. Colachis stated that she will have more information regarding the ARCA Strategic Plan in time for the December Board meeting. She provided an update on the outcome of bills that ARCA had been following this year. An issue at the federal level is the proposal to determine whether an alien is inadmissible to the United States because he or she is likely at any time to become a public charge. The Department of Homeland Security is also proposing to require all aliens seeking an extension of stay or change of status to demonstrate that they have not received, are not currently receiving, nor are likely to receive, public benefits. There is concern that this action may already be responsible for deterring immigrants from accessing and utilizing needed services including regional center services for fear it may affect their immigration status.

Ms. Colachis reported that ARCA is lobbying for a change in the funding methodology for regional centers' operations funding and for rate increases for service providers. The operations funding for regional centers has been based on a core staffing formula that uses service salaries from the 1980's.

In FY 2016-17 regional centers were allocated an additional \$17 million annually for caseload relief. System wide, more than 600 service coordinators are needed to bring caseload ratios into compliance. Currently, all 21 regional centers are out of compliance in at least one area of the caseload ratio regulations.

Ms. Colachis provided an update on the Lanterman Coalition priorities which include affordable housing and an 8% increase for service providers rates to sustain services until the rate study and

resulting reforms can be enacted.

8. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee is planning to review the recommended revisions to the corporate bylaws at their next meeting. Mr. Riemann reported that he has challenged the members of the Client Advisory Committee to draft a purpose statement that will reflect the work of their group. The Client Advisory Committee will discuss changing their meeting time to convene prior to the full Board meeting.

9. **Legislation Update**

Neil Kramer reported on state and local election results that will impact areas served by SDRC. Mr. Kramer stated that meetings are being set up with newly elected legislators. Mr. Kramer reported that the new minority leader of the state senate is Pat Bates and that Marie Waldron was elected as the new minority leader of the state assembly. Both Senator Bates and Assembly member Waldron are representatives from the San Diego area. Mr. Kramer will update and distribute to the Board of Directors the list of each Board member's elected representatives.

10. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that Christine Lux-Whiting, SDRC Human Resources Director and staff to the Personnel Committee, presented information about the role that the Personnel Committee has in approving significant policy changes and new personnel positions. The Committee agreed to ask Erik Rascon and Tonya Langdon to interview for openings on the Board of Directors.

11. **Vendor Advisory Committee Report**

Mark Klaus reported that one of the action items identified in the joint meeting between service provider representatives and southern California regional center directors was to meet with local legislators. Mr. Klaus stated that the Vendor Advisory Committee and SDRC have been doing this for many years. Mr. Klaus reported that SDRC staff and he met recently with Senator-elect Brian Jones. Mr. Klaus stated that meetings have been scheduled with Assembly member-elect Tasha Boerner Horvath and Lorena Gonzalez-Fletcher, and that they are working to schedule meetings with Assembly member Eduardo Garcia and Senator Ben Hueso, both of whom represent the Imperial Valley.

Mr. Klaus stated that he is looking forward to attending the DDS Rate Committee meeting on November 15 to review the analysis of the provider survey associated with the rate study that is due to the Legislature on March 1, 2019. Mr. Klaus reported that DDS is expected to provide an update on the implementation and distribution of the \$25 million in bridge funding for service providers (\$40 million when including federal funding).

Mr. Klaus thanked David Hadacek and Ann Featherstone for attending the Imperial Resource Advisory Group meeting.

12. **Mission Moment**

Ms. Colachis reported that she and Laura Oakes visited Options for All (formerly Employment and Community Options). Ms. Colachis shared that Options for All has a film and media studio, four social enterprise business partnerships, community engagement programs, and tailored day

services.

Ann Featherstone thanked Ms. Lux-Whiting for meeting with the Nominating and Bylaws Committee members to present information regarding the Personnel Committee.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:36 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, December 11, 2018, at 12:00 p.m.

*Approved by the Board of Directors on December 11, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, October 2, 2018

**12:10 – 12:30 p.m.**

Presentation on the Self Determination Program

Gabriella Ohmstede

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek
  - September 11, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Board Retreat Report (Information)
6. Executive Director's Report Carlos Flores
  - 2019 DDS Performance Contract (Action Item)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - City Link (HQ0318)*
    - De'Roux Home II/Corsica Way (HQ1027)*
    - Lucy's Home (H59103)*
    - Wendy's Guest Home (HQ0269)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Nominating and Bylaws Committee Report Yasuko Mason
11. Vendor Advisory Committee Report Mark Klaus
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, November 13, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**October 9, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Ann Featherstone; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker

**DIRECTORS ABSENT:** Terri Colachis; Pam Ehlers; Maria Flores; Nancy Prutzman; Angela Yates

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Teresa Fuente; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Stacy Lopez-Bishop; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Norma Ramos; Christopher Rascon; Stephanie Richard; Kim Rucker; Alexine Wells; Wade Wilde

**Presentation on the Self-Determination Program:**

Gabriella Ohmstede, Regional Manager in the Case Management Services Department, San Diego Regional Center (SDRC), provided an update on the Self-Determination program.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Public Input**

Molly Nocon, Chief Executive Officer of Noah Homes, invited the Board of Directors and members of the audience to attend Noah Homes' Enchanted Village fundraiser, a holiday destination that employs the residents of Noah Homes. The dates of the event are December 14, 15, 16, 21, 22, and 23 from 4:00 to 8:00 p.m. Tickets are available for purchase on the Noah Homes' website.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the September 11, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 11, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred Board Directors to the Board retreat report. Mr. Hadacek shared that at the Board retreat it was decided that the Legislation and Program Services Committees should be disbanded. At the retreat, it was also suggested that the Personnel Committee be disbanded. Mr. Hadacek announced that there would be further discussion regarding the Personnel Committee at the Nominating and Bylaws Committee meeting.

5. **Executive Director's Report**

Carlos Flores reported that the SDRC has been experiencing a very rapid rate of growth with the total SDRC caseload nearing 29,000. SDRC is planning to hire additional staff and employ a total of 584 people by the end of the fiscal year. In order to accommodate new staff, SDRC is looking for additional office space in the Rancho Bernardo and Eastlake areas of San Diego County and in Imperial County.

Mr. Flores announced that the Association of Regional Center Agencies (ARCA) Grassroots Day in Sacramento will be held on April 3, 2019. SDRC representatives will travel to the capitol to meet with legislators who represent our area.

Mr. Flores announced the creation of the Imperial Resources Advisory Group in response to public input at the Board of Directors meeting that was held in Imperial County. The advisory group will work to list needed resources, prioritize the list, and address challenges in creating additional resources in Imperial County.

Mr. Flores reported that the Chelsea Investment Corporation has been approved to begin work on an affordable housing project in the Clairemont neighborhood of San Diego. This will be a large affordable apartment project with 25% of the units set-aside units for persons with developmental disabilities.

Mr. Flores shared information regarding virtual therapy services. Mr. Flores reported that Sunny Days Infant Services is piloting virtual speech and occupational therapies in families' homes in order to provide services to remote areas of Imperial and San Diego counties.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the four proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with City Link (HQ0318); De'Roux Home II/Corsica Way (HQ1027); Lucy's Home (H59103); and, Wendy's Guest Home (HQ0269).**

Ms. Soto-Aceves provided an update on the FY 2018-19 SDRC Purchase of Services (POS) and Operations (OPS) spending plan. The combined POS spending plan is \$372,519,986. POS expenditures through August 31, 2018, were \$59,371,380; total projected expenditures are \$375,996,039. POS has a projected year-end deficit of \$3,476,053. The Community Placement Plan (CPP) has an allocation of \$852,110. CPP has spent \$93,499 through August 31, 2018. Total projected expenditures for CPP are \$852,110. The OPS allocation is \$56,936,826. Net OPS expenditures through August 31, 2018 are \$8,547,060. The operations spending plan is projected to be balanced at year-end.

7. **Association of Regional Center Agencies (ARCA) Update**

Laura Oakes reported on behalf of Terri Colachis. Ms. Oakes referred Directors to information on Proposition 1. Mr. Flores reported that ARCA has taken a support position on Proposition 1



which would authorize \$4 billion bond to fund the construction of affordable housing, as well as to subsidize rentals and home loans.

ARCA staff are focusing on increasing affordable housing options, increasing integrated employment opportunities, and how best to serve the needs of individuals and their families from culturally and ethnically diverse backgrounds. ARCA is pursuing rate reform for service providers and are recommending a cost-based rate funding system to the Developmental Services Task Force in Sacramento. ARCA will renew its focus on the restoration of suspended services such as camp and recreational services. ARCA will hold its strategic plan meeting on October 29, 2018 at Humphreys Half Moon Inn in San Diego.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Lori Sorenson, SDRC Community Services Department Director, presented information and received input on the 2019 Performance Contract at the October meeting of the Client Advisory Committee. Committee members provided input regarding affordable housing and employment. It was suggested that rental subsidies be reconsidered. Mr. Flores responded that the rental subsidies are allowed under the Lanterman Act and SDRC for people who meet the criteria in law.

Mr. Riemann announced that the Voter Summit 2018, sponsored by San Diego Regional Center, Disability Rights of California and the State Council on Disability will be held on Monday, October 15, 2018, from 9:30 a.m. to 12:30 p.m. at the Ballard Parent Center.

9. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that at their meeting in September, the Nominating and Bylaws Committee members discussed possible Board candidates. The Committee requested that staff contact the potential candidates and request that they submit applications for review. The Committee requested that staff consult legal counsel regarding running background checks on Board applicants.

10. **Vendor Advisory Committee Report**

Mark Klaus reported that the last Vendor Advisory Committee meeting was held on September 27, 2018, and the focus was on the rate study being conducted by Burns and Associates. The first draft of the rate study will soon be submitted to the Developmental Services Task Force and the Task Force's Rates Workgroup.

11. **Mission Moments**

Mark Klaus shared that there is a conference in Chicago next week, entitled, Together for Choice, at which Molly Nocon will be one of the presenters.

Ann Featherstone thanked Mr. Flores for convening the Imperial Resource Advisory Group and the staff involved in developing resources for Imperial County.

Joel Henderson stated that the fate of the developmental services system is very much dependent on decisions made by the legislature and Mr. Henderson encouraged everyone to vote in the upcoming elections.

Laura Oakes expressed thanks to Kathy Karins, SDRC Director of the Clinical Services Department, and Denise Anderson, Dental Consultant, for their help in coordinating dental services for an individual served by SDRC on behalf of Terri Colachis. Ms. Colachis expressed that SDRC is fortunate to be one of the 17 out of 21 regional centers who have a dental consultant. Ms. Colachis suggested that it would be beneficial to have Ms. Anderson present information to the Board on the services they offer and the challenges they face.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:25 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 13, 2018, at 12:10 p.m.



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, September 11, 2018

**12:15 – 12:30 p.m.**

Public Input on 2019 Performance Contract with DDS Lori Sorenson

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek
  - August 14, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Board Retreat (Information)
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Abagaat ARF (HQ0611)*
    - Bandola Residential Care (H59086)*
    - Bignell Home Care (H39453)*
    - Carewell Home (H90188)
    - Hearts of Gold Avalon (HQ0680)*
    - J&A Care (HQ1335)*
    - Lux Assisted Care (HQ1341)*
    - Mahalo House (HQ1341)*
    - Pearls Cove (HQ0697)*
    - San Marcos Villa (HQ0972)*
    - TCB Board & Care (HQ0013)*
  - FY 2018-19 E1 Regional Center Contract Amendment (Action Item)
  - Proposed SDRC FY 2018-19 Operations Spending Plan (Action Item)
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Legislation Committee Report Pam Ehlers
11. Nominating and Bylaws Committee Report Yasuko Mason
12. Personnel Committee Report Laura Oakes
13. Vendor Advisory Committee Report Mark Klaus
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, October 9, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**September 11, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Terri Colachis; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Carlos Flores; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Johanna Stafford

**GUESTS PRESENT:** Vivian Awhanisan; Julia Chen; Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Deirdre Maloney; Kim Mills; Maura Negrete; Molly Nocon; John Peters; Norma Ramos; Chris Rascon; Kim Rucker; Mary Ellen Stives; Alexine Wells; Wade Wilde; Clyde Williams

**Public Input Regarding the 2019 Performance Contract with the Department of Developmental Services (DDS):**

Lori Sorenson, Director of Community Services Department, San Diego Regional Center (SDRC), provided written information and presented an overview of the draft 2019 San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI) Performance Contract outcomes and activities. The Performance Contract with the Department of Developmental Services (DDS) is revised annually and public meetings are held in order to receive input to determine the activities to achieve the outcomes. The next public meeting is scheduled for September 13, 2018, at the Imperial Offices of SDRC at 6:00 p.m. Ms. Sorenson informed the audience that SDRC will accept public comment and input through September 28, 2018.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:36 p.m.

2. **Public Input**

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego Imperial Office, provided public input on the 2019 Performance Contract. Ms. Stives stated that the State Council supports an increase in service provider rates. Ms. Stives stated that an issue of great concern is that of individuals with developmental disabilities who live in the family home with aging parents and the need for support and plans for continued care for these individuals. Ms. Stives emphasized the value of respite services in maintaining individuals with developmental disabilities in the family home. Ms. Stives stated that a key goal is to promote and increase the opportunities for competitive and integrated employment.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the August 14, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the August 14, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek reminded Board Directors that the Board retreat is scheduled for September 22, 2018, from 8:00 a.m. to 4:00 p.m. at the Rancho Bernardo Inn located at 17550 Bernardo Oaks Drive, San Diego, California 92128.

5. **Executive Director's Report**

Carlos Flores reported that the total SDRC caseload grew by 265 cases during the month of August and that the current SDRC caseload is 28,666 clients.

Mr. Flores reported on the employee satisfaction survey conducted in June 2018. He reported that the latest employee satisfaction survey was the third survey conducted with previous surveys having been completed in 2012 and 2015. Currently, the survey report is being analyzed by the Executive Director's Cabinet. They will make their recommendations on areas for improvement. The Executive Leadership Team is also reviewing the report to provide their recommendations. A management team retreat will be held on November 7, 2018, in order to consider the recommendations and to create a plan for continuous improvement.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 11 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Abagaat ARF (HQ0611); Bandola Residential Care (H59086); Bignell Home Care (H39453); Carewell Home (H90188); Hearts of Gold Avalon (HQ0680); J&A Care (HQ1335); Lux Assisted Care (HQ1341); Mahalo House (HQ0948); Pearls Cove (HQ0697); San Marcos Villa (HQ0972); and, TCB Board & Care (HQ0013).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-2019 E-1 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2018-2019 E-1 contract amendment.**

Ms. Soto-Aceves referred Directors to the proposed FY 2018-2019 operations spending plan. The Finance Committee recommended that the Board of Directors adopt the operations spending plan. The proposed spending plan includes a 6% pay increase for all staff in good standing. The 6% pay increase will be effective the payroll period beginning on September 23, 2018. Also beginning on that date, the bottom of all salary ranges will increase by 6% and the top of all salary ranges will increase by 6%. The spending plan also contains money for additional staff.

**MOTION: (Klaus abstained) M/S/C that the Board of Directors adopt the FY 2018-2019 Operations Spending Plan.**

7. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee received a presentation on Person-Centered Thinking at their meeting in August. Mr. Riemann reported that at today's meeting the committee will receive a presentation on the draft 2019 Performance Contract and will have the opportunity to provide input.

8. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee discussed Senate Bill 134 at their meeting earlier in the day. The committee opposes this bill which would limit the ability for DDS to monitor regional centers that are not in compliance with state statutes, regulations, and contracts.

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Flores provided an update from the August 17, 2018, meeting of the ARCA Board of Directors. Mr. Flores stated that there was discussion about how to approach and engage the gubernatorial candidates. There was discussion regarding San Diego Information Systems (SANDIS) a software system that is used by all regional centers. It was requested that there be increased engagement between the ARCA Information Systems Committee and SDRC regarding the development of SANDIS. There was discussion regarding the Self-Determination Program pilot which is anticipated to be implemented in January 2019. ARCA is in the process of reopening negotiations on the contract with DDS. ARCA is recommending revising the contract to eliminate redundancies and areas that no longer apply due to changes in law. There was discussion regarding how to allocate the bridge funding that was approved by the state legislature in order to provide relief for service providers whose rates are likely to remain frozen until the completion of a statewide rate study.

10. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that at their meeting in August, the Nominating and Bylaws Committee members reviewed Board member terms that will be ending on January 31, 2019. Members also reviewed the Board composition survey which was submitted to DDS on July 31, 2018. Currently, 25% of the Board is Latino. The most recent American Community Survey shows that Latinos make up 35.5% of the population in the areas that SDRC serves. The committee is working to increase efforts to recruit Latino members. It was noted that there will be a need for representation from Imperial County on the Board beginning February 1, 2019.

11. **Personnel Committee Report**

Laura Oakes stated that the Personnel Committee discussed the 6% salary increase for all staff in good standing which is included in the FY 2018-19 operations spending plan.

12. **Foundation for Developmental Disabilities Update**

Charles Davis thanked all who attended and supported the Foundation's Day at the Races annual fundraising event.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 9, 2018, at 12:10 p.m.

*Approved by the Board of Directors on October 9, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, August 14, 2018

**12:15 – 12:30 p.m.**

Presentation on Directorpoint Board Management System Rachel Miller  
Directorpoint

**12:30 p.m.**

1. Call to Order/Announcements Chris Hodge
2. Welcome and Introductions Chris Hodge
3. Public Input
4. Approval of the Minutes Chris Hodge
  - July 10, 2018, Board Meeting (Action Item)
5. Chair's Report Chris Hodge
  - Board Retreat (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - 2018 Performance Contract Progress Report (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Best Residential #2 (HQ0806)*
    - Brandywood Home #2 (HQ1348)*
    - Bright Home Board & Care (HQ1339)*
    - CFP Home Care (HQ0176)*
    - Sanchez Residential #1 (HQ0858)*
    - Serenity Home (HQ0645)*
    - SJIC Home (HQ0653)*
    - St. Anthony's Board & Care (HQ1342)*
    - United Support Service Ritter Place (HQ1354)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Program Services Committee Report Angela Yates
  - Purchase of Service Respite Guidelines (Action Item)
10. Client Advisory Committee Report Timothy Riemann
11. Legislation Committee Report Pam Ehlers
12. Personnel Committee Report Laura Oakes
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 11, 2018 at 12:30 p.m. in the SDRC Boardroom





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**August 14, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; Joel Henderson; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Mark Klaus; Nancy Prutzman

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kimberly Hosburg; Debbie Johnson; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Diane Millan; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Chris Rascon; Wendy Smith; Mary Ellen Stives; Jason Weisz; Alexine Wells; Wade Wilde

**Demonstration of Directorpoint Board Management System:**

Rachel Miller, Director of Customer Support at Directorpoint, provided a webinar demonstration of the Directorpoint board management system.

1. **Call to Order**

Chris Hodge, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:35 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hodge referred the Directors to the draft minutes of the July 10, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the July 10, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hodge reminded Board Directors that the Board retreat is scheduled for September 22, 2018, from 8:00 a.m. to 4:00 p.m. at the Rancho Bernardo Inn located at 17550 Bernardo Oaks Drive, San Diego, California 92128.

Mr. Hodge announced that the 50<sup>th</sup> Anniversary Celebration of the San Diego Regional Center (SDRC) will be held on February 1, 2019, at the Hyatt Regency La Jolla at Aventine. The Board's traditional annual meeting in a hotel will not be held. A regular Board meeting will be held in the SDRC Boardroom in January 2019. The January meeting will include Board elections for new members and officers.

5. **Executive Director's Report**

Carlos Flores recognized Kim Hosburg, Debbie Johnson, and Diane Millan who were selected as Employees of Distinction.

Mr. Flores referred Directors to the progress report of the 2018 Performance Contract with the Department of Developmental Services (DDS). Mr. Flores informed the Board that a draft 2019 Performance Contract will be developed and public meetings will be held in September to receive input on the draft plan before being submitted to the Board for its review and approval.

The 2018 Performance Contract progress report as of June 2018 indicates that SDRC has 41 clients that reside in a developmental center. As of the end of July 2018, there are 21 people served by SDRC that reside in a developmental center. There are two people served by SDRC that live in the Porterville Developmental Center and 19 people that live in the Fairview Developmental Center.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed nine proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Oakes abstained) M/S/C to approve the contracts for services with Best Residential #2 (HQ0806); Brandywood Home #2 (HQ1348); Bright Home & Care (HQ1339); CFP Home Care (HQ0176); Sanchez Residential #1 (HQ0858); Serenity Home (HQ0645); SJIC Home (HQ0645); St. Anthony's Board & Care (HQ1342); and, United Support Service Ritter Place (HQ1354).**

Ms. Soto-Aceves provided an update on the FY 2017-18 purchase of services (POS) spending plan and the operations (OPS) spending plan. The combined POS spending plan is \$349,272,518. POS expenditures through June 30, 2018 were \$341,831,980 and total projected expenditures are \$348,922,503. POS has a projected fiscal yearend surplus of \$350,015. The Community Placement Plan (CPP) allocation is \$3,217,590; and, through June 30, 2018, \$1,750,844 has been spent. Total projected expenditures for CPP are \$3,772,340. CPP has a projected deficit of \$554,750 at fiscal yearend. The OPS allocation is \$55,257,496. Net OPS expenditures through June 30, 2018, are \$53,178,025. The operations spending plan is projected to be balanced at fiscal yearend.

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that Amy Westling, ARCA Executive Director, along with Nancy Bargmann, DDS Director, and State Assembly member Marie Waldron, provided testimony at an informational hearing held by the Assembly Select Committee on Individuals with Intellectual and Developmental Disabilities on August 7, 2018. The purpose of a select committee is to hold informational hearings to inquire about a specific issue or problem and bring attention to a matter. The August 7<sup>th</sup> hearing will be the first in a series of informational hearings on issues facing people with developmental disabilities. Ms. Colachis reported that in their closing remarks legislators expressed concerns regarding the impact of the current underfunding of the developmental services system.

The next ARCA Board of Directors meeting is scheduled for Friday, August 17, 2018, at Harbor Regional Center.

8. **Program Services Committee Report**

Angela Yates referred Board Directors to the draft revisions to the purchase of service (POS) respite guidelines that the Board approved in March 2018. Ms. Yates reported that DDS requested that SDRC describe the process for requesting exemptions in its guidelines.

**MOTION: M/S/C to approve the purchase of service respite guidelines as revised.**

Ms. Yates reported that the Program Services Committee met today and reviewed the committee's charge as described in the corporate bylaws. Ms. Yates shared that the members of the Program Services Committee recommended that the informational presentations that are shared in the Program Services Committee meetings, be presented to the full Board. Ms. Yates reported that some Members of the Program Services Committee questioned the need for the committee and recommended disbanding the committee and calling task forces or ad hoc committees to deal with issues as they arise.

Ms. Yates referred Directors to the materials from the presentation John Filley provided on the progress of the Board's strategic goal of increasing competitive and integrated employment for individuals served by SDRC.

9. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee discussed the Employment First Initiative and the Board's strategic goal for increasing competitive and integrated employment.

10. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and received an update on the Assembly Select Committee hearing. The committee discussed the Lanterman Coalition's plans to meet with the new governor in January to request the restoration of social and recreation services, elimination of the family cost participation program, elimination of the annual family program fee, elimination of the 14 day holiday schedule, elimination of half-day billing, and restoration of the non-required services for the Early Start Program.

11. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee received a short summary of the results of the employee satisfaction survey. The data is still being reviewed and information will be included in the September Board packet.

12. **Foundation for Developmental Disabilities Update**

Charles Davis announced that ticket sales continue for the Foundation's Day at the Races which will be held on August 29, 2018 at the Del Mar Thoroughbred Club.

13. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, September 11, 2018, at 12:30 p.m.

*Approved by the Board of Directors on September 11, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, July 10, 2018  
**12:30 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | David Hadacek      |
| 2.  | Welcome and Introductions   | David Hadacek      |
| 3.  | Public Input  |                    |
| 4.  | Approval of the Minutes<br>- June 12, 2018, Board Meeting (Action Item)   | David Hadacek      |
| 5.  | Chair's Report  | David Hadacek      |
| 6.  | Executive Director's Report<br>- Purchase of Service Disparity Report (Action Item)   | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>The Arc of San Diego (PY1266)</i><br><i>Grace Home (HQ0216)</i><br><i>JV Residential (HQ1331)</i><br><i>La Presa Adult Residential Facility (HQ0288)</i><br><i>Life Options Therapeutic (HQ0553)</i><br><i>Lighthouse Care (HQ1334)</i><br><i>Mt. Helix Home (HQ1337)</i><br><i>Roseland II (HQ0842)</i><br><i>Roseland IV (HQ0187)</i><br><i>San Diego Community Living Services (HQ0775)</i><br><i>Shining Pathways (HQ0684)</i><br><i>St Madeleine Sophie's (PY1273)</i><br><i>Sublime Living (HQ0867)</i><br><i>Tarleton House (HQ1324)</i><br><i>Toward Maximum Independence (H39459)</i><br><i>Ty's Guest Home (HQ0618)</i><br><i>Valle Lindo Home Care (HQ1345)</i><br>- FY 2017-18 Independent Audit (Information Item) | Martha Soto-Aceves |
| 8.  | Association of Regional Center Agencies (ARCA) Update   | Terri Colachis     |
| 9.  | Client Advisory Committee Report  | Timothy Riemann    |
| 10. | Legislation Committee Report  | Pam Ehlers         |
| 11. | Personnel Committee Report  | Laura Oakes        |
| 12. | Program Services Committee Report   | Angela Yates       |
| 13. | Vendor Advisory Committee Report  | Mark Klaus         |
| 14. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 14, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**July 10, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Chris Rascon; Mary Ellen Stives; Connie Strohbehn; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

Connie Strohbehn, community member and parent of a client served by the San Diego Regional Center (SDRC) provided public comment regarding SDRC's contracting practices and the Networx supported living agency.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the June 12, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the June 12, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek reminded Board Directors to submit their conflict of interest reporting statements to the Executive Office staff.

Mr. Hadacek shared that several Board Directors are piloting the Directorpoint online Board management system. A demonstration of the Directorpoint system will be shared at next month's meeting.

Mr. Hadacek referred Directors to the draft agenda for the Board of Directors retreat scheduled for Saturday, September 22, 2018. Mr. Hadacek requested input on the draft agenda for the retreat and invited Board Directors to join the planning committee.

Mr. Hadacek announced that the annual meeting of the Board of Directors will be held on February 1, 2019, in conjunction with the 50<sup>th</sup> Anniversary Celebration of the forming of the San Diego Regional Center (SDRC). Mr. Hadacek announced that Toni Atkins, President Pro Tempore of the California State Senate, has agreed to speak at the 50<sup>th</sup> Anniversary Celebration. Mr. Hadacek invited Board Directors to join in the planning efforts for the annual meeting and anniversary celebration.

5. **Executive Director's Report**

Carlos Flores reported that last fiscal year the SDRC assisted 13 individuals to transition from the Fairview Developmental Centers to a home in the community. There are 28 individuals served by SDRC that are still living in developmental centers.

Mr. Flores announced that construction will begin this date in Carlsbad to add an additional case management unit. Mr. Flores reported that there were 29 new employees participating in orientation this past week, of those 29, 23 were new service coordinators. Mr. Flores reported that SDRC is working to bring on new service coordinators as fast as possible in order to reduce caseloads.

Mr. Flores shared a letter from a parent expressing her gratitude for the difference SDRC's staff and services made in her child's and family's lives. The parent agreed to take part in a Mission Moment video to detail her experience.

Mr. Flores referred Directors to the draft Purchase of Services Utilization Data Report to the Department of Developmental Services (DDS). Mr. Flores explained that if residential placement data were removed from the calculations, there would be almost no disparity in purchase of service expenditures between Whites and Latinos.

**MOTION: M/S/C to approve the Purchase of Services Utilization Data Report to the Department of Developmental Services.**

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 17 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with The Arc of San Diego (PY1266); Grace Home (HQ0216); JV Residential (HQ1331); La Presa Adult Residential Facility (HQ0288); Life Options Therapeutic (HQ0553); Lighthouse Care (HQ1334); Mt. Helix Home (HQ1337); Roseland II (HQ0842); Roseland IV (HQ0187); San Diego Community Living Services (HQ0775); Shining Pathways (HQ0684); St. Madeleine Sophie's (PY1273); Sublime Living (HQ0867); Tarleton House (HQ1324); Toward Maximum Independence (H39459); Ty's Guest Home (HQ0618); and, Valle Lindo Home Care (HQ1345).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-18 audit engagement letter from independent auditors, Aiello, Goodrich and Teuscher (AGT). Ms. Soto-Aceves informed the Board of Directors that this will be the third annual SDRC audit performed by AGT.

Ms. Soto-Aceves provided an update on the FY 2017-18 purchases of services (POS) spending plan and the operations (OPS) spending plan. The combined POS spending plan is \$349,272,518. POS expenditures through May 31, 2018 were \$312,037,557 and total projected expenditures are \$346,344,921. POS has a projected fiscal yearend surplus of \$2,927,597. The Community Placement Plan (CPP) allocation is \$3,217,590; and through May 31, 2018, \$1,534,340 has been spent. Total projected expenditures for CPP are \$3,772,340. CPP has a projected deficit of \$554,750 at fiscal yearend. The operations (OPS) allocation is \$55,257,496. Net OPS expenditures through May 31, 2018, are \$46,771,411. The operations spending plan is projected to be balanced at fiscal yearend.

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that ARCA held its annual meeting on June 22, 2018. At their annual meeting, ARCA recognized three service providers for creating exceptional employment opportunities for individuals with developmental disabilities. Arc Imperial Valley was one of the providers recognized for their employment opportunities for persons with developmental disabilities.

Ms. Colachis recognized the Developmental Disabilities Provider Network (DDPN) for hosting a very informative legislative forum entitled, "A Home of My Own," on June 29, 2018.

8. **Client Advisory Committee Report**

Timothy Riemann reported that the committee has developed goals for the year which include affordable housing, person centered thinking, and providing services in a culturally sensitive manner.

9. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed Senate Bill 1190 which is currently in appropriations. Ms. Ehlers provided a summary of the bill that would establish a compensation program for victims of state sponsored sterilization conducted pursuant to eugenics laws that existed in the state of California between 1909 and 1979.

10. **Personnel Committee Report**

No report.

11. **Program Services Committee Report**

Angela Yates reported that John Filley, SDRC Habilitation Coordinator, presented information on the progress toward SDRC's strategic goal of increasing competitive, integrated employment opportunities for individuals with developmental disabilities.

12. **Vendor Advisory Committee Report**

Mark Klaus announced that the next meeting of the Vendor Advisory Committee will be at 10:00 a.m. on July 26. Training will be provided that afternoon to assist service providers to submit their rate study to DDS.

13. **Foundation for Developmental Disabilities Update**

Mr. Flores recognized Michael Bradshaw for his work in founding the Southern California



Housing Collaborative through the Foundation for Developmental Disabilities. The mission of the Southern California Housing Collaborative is to locate and secure affordable housing opportunities for persons with developmental disabilities.

Mr. Bradshaw announced that ticket sales have begun for the Foundation's Day at the Races which will be held on August 29, 2018 at the Del Mar Thoroughbred Club.

14. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:26 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 14, 2018, at 12:30 p.m.

*Approved by the Board of Directors on August 14, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, June 12, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Welcome and Introductions  | David Hadacek      |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- May 8, 2018, Board Meeting (Action Item)  | David Hadacek      |
| 5.  | Chair's Report   | David Hadacek      |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>Aacres Amparo (HQ1323)</i><br><i>Antonio's Board &amp; Care (H27372)</i><br><i>Developmental Services Continuum, Inc. (HQ0132)</i><br><i>Evolve (HQ1218)</i><br><i>Ideal Care (HQ0934)</i><br><i>Independence for Life Choices (HQ0091)</i><br><i>Life Works (HQ0361)</i><br><i>Networx (HQ0667)</i><br><i>Pagoda Residential (HQ0045)</i><br><i>Paradise View Home #1 (HQ0639)</i><br><i>Southern California Housing Collaborative – Acquisition (PY1263)</i><br><i>Southern California Housing Collaborative – Renovation (PY1263)</i><br><i>Spearman Lane (HQ0422)</i><br><i>Villalobos Adult Residential Facility III (HQ1325)</i><br>- FY 2017-18 Regional Center D-3 Contract Amendment (Action Item)<br>- FY 2018-19 Regional Center E Preliminary Allocation (Action Item) | Martha Soto-Aceves |
| 8.  | Program Services Committee Report<br>- Purchase of Service Policy for Day Care (Action Item)   | Angela Yates       |
| 9.  | Vendor Advisory Committee Report   | Mark Klaus         |
| 10. | Personnel Committee Report   | Laura Oakes        |
| 11. | Legislation Committee Report   | Pam Ehlers         |
| 12. | Client Advisory Committee Report   | Timothy Riemann    |
| 13. | Association of Regional Center Agencies (ARCA) Update  | Terri Colachis     |
| 14. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 10, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**June 12, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Jonathan Copeland; Elmo Dill; Chris Hodge; Nancy Prutzman; Jason Whittaker; Angela Yates

**STAFF PRESENT:** Alva Alvarez; Michael Bell; Kathy Cattell; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Alexis Leyva; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Wendy Prewett; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Mary Ellen Stives; Connie Strohbehn

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

Connie Strohbehn provided public comment regarding the contract for services with Networkx that is on the Board of Directors agenda for approval. Ms. Strohbehn expressed her concerns regarding Networkx supported living services.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the May 8, 2018, Board of Directors meeting and asked for approval. It was noted that there was an error in the minutes. The date of the next meeting was incorrect and should read, June 12, 2018.

**MOTION: M/S/C that the Minutes of the May 8, 2018, Board of Directors meeting are approved as corrected.**

4. **Chair's Report**

Mr. Hadacek announced that the Board of Directors retreat is scheduled for Saturday, September 22, 2018, at the Rancho Bernardo Inn. Topics that will be covered at the retreat are: the self-determination program, person centered thinking, insurance, the retirement investment policy, SANDIS, and the corporate code of conduct.

Mr. Hadacek reported that he attended the legislative advocacy training that was provided at the Vendor Advisory Committee meeting on May 24, 2018. Mr. Hadacek thanked Neil Kramer, San Diego Regional Center (SDRC) Fair Hearings Manager and staff to the Legislation Committee who presented information at the training session along with Daniel Savino from the Association of Regional Center Agencies (ARCA). Mr. Hadacek suggested that the Board of Directors may

benefit from reviewing the information that was shared in the training session.

Mr. Hadacek shared that the Board of Directors that will be incorporating a new board management system called Directorpoint. Bonnie Sebright, SDRC Executive Assistant, shared information about the features of Directorpoint and invited Board Directors to help pilot the new system in July. Ms. Sebright will also poll Board Directors to see if they have a tablet or laptop that they can use to access the Board packet during meetings. SDRC will provide iPads for Directors who do not have their own tablets to use during their term on Board.

5. **Executive Director's Report**

Carlos Flores recognized Alva Alvarez and Alexis Leyva who were selected as Employees of Distinction.

Mr. Flores reported that the total regional center caseload grew by 224 cases in the month of May. In order to meet the caseload ratio requirements in statute SDRC would need to employ an additional 70 service coordinators. Funding is inadequate to comply with staffing ratio requirements in statute. SDRC is making every effort to reduce caseloads and is in the process of creating two new case management units.

Mr. Flores provided an update on the status of the state budget. The legislative portion of the state budget process is nearing completion. The conference committee voted to approve a \$25 million one-time rate increase for direct care staff in high cost areas. The conference committee voted to delay for one year the reinstatement of the Uniform Holiday Schedule. The conference committee voted not to restore regional centers' ability to fund social recreation and camp programs. The conference committee voted to approve \$300,000 and Supplemental Report Language (SRL) regarding on-going oversight of Kern Regional Center.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed 14 proposed contracts for services that require Board approval. The Finance Committee moved that the Board of Directors approve 13 of the contracts presented, minus the one contract with Networx (HQ0667) in order to allow for Board discussion due to public input received earlier in the meeting.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Aacres Amparo (HQ1323); Antonio's Board & Care (H27372); Developmental Services Continuum, Inc. (HQ0132); Evolve (HQ1218); Ideal Care (HQ0934); Independence for Life Choices (HQ0091); Life Works (HQ0361); Pagoda Residential (HQ0045); Paradise View Home #1 (HQ0639); Southern California Housing Collaborative – Acquisition (PY1263); Southern California Housing Collaborative – Renovation (PY1263); Spearman Lane (HQ0422); and, Villalobos Adult Residential Facility III (HQ1325).**

Ms. Soto-Aceves reported that the Finance Committee reviewed and discussed the contract for services with Networx (HQ0667). The Finance Committee moved that the Board of Directors approve the contract. The Board discussed the public comment that was made in regards to Networx and the fact that contracts are not submitted to the Board for approval by SDRC staff unless the

service providers are in good standing and in compliance with their contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contract for services with Networx (HQ0667).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-18 D-3 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the Chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-3 contract amendment.**

Ms. Soto-Aceves referred Directors to the FY 2018-19 E contract and preliminary allocation. Ms. Soto-Aceves reported that the Executive Committee voted on May 29, 2018, to authorize the Chair to sign the E contract. The members approving the action were David Hadacek, Terri Colachis, Yasuko Mason, Chris Hodge, Pam Ehlers, and Martha Soto-Aceves. The Finance Committee discussed the E contract and preliminary allocation in committee and is informing the Board of Directors that they concur with the action to authorize the Chair to sign the FY 2018-19 E contract and preliminary allocation.

7. **Program Services Committee Report**

Shirley Nakawatase reported on behalf of Angela Yates. Ms. Nakawatase reported that Kate Kinnamont, SDRC Case Management Regional Manager, presented information on person-centered thinking at the Committee meeting earlier in the day.

Ms. Nakawatase referred Directors to the revised purchase of service day care policy. The Program Services Committee recommended that the Board of Directors approve the revisions to the day care policy which will allow SDRC to purchase day care and supervision services for clients who are younger than 22 years of age and in school. The current policy limits the purchase of day care and supervision to children younger than 18 years of age.

**MOTION: M/S/C that the Board of Directors approves the SDRC purchase of service day care policy as revised.**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee hosted a legislative advocacy training session at their committee meeting on May 24, 2018.

Mr. Klaus announced that the Developmental Disabilities Provider Network (DDPN) Legislative Forum will be held on June 29, 2018, at the Scottish Rite Center. Michael Wilkening, Secretary of the California Health and Human Services Agency, Nancy Bargmann, Director of DDS, and Toni Atkins, President pro Tempore of the California State Senate, are among those speaking at the forum.

9. **Personnel Committee Report**

Laura Oakes reported that worker's compensation claims have dropped significantly due to

proactive steps that SDRC management and staff have taken.

Ms. Oakes reported that an employee satisfaction survey was completed at the end of May 2018. There was a 95% response rate to the survey. Once the data analysis is completed a report will be submitted to the Board of Directors.

10. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed the legislative advocacy training that was held on May 24, 2018.

Ms. Ehlers reported that the Committee recommends that the Board of Directors send a thank you letter to Assembly member Chris Holden, author of Assembly Bill 2623 which supported bridge funding for service providers in response to minimum wage levels that are higher than the state minimum wage. This proposal resulted in a recommendation of a \$25 million increase for service providers in the FY 2018-19 state budget.

12. **Client Advisory Committee Report**

Timothy Riemann reported that the committee met last month and their minutes were approved. At their meeting, the Client Advisory Committee addressed questions that members had from the Board meeting.

13. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the Lanterman Coalition is sending a letter to the California State Legislature expressing their disappointment in the lack of funding in the FY 2018-19 state budget for the developmental disabilities system.

Ms. Colachis announced that ARCA will hold its annual meeting on June 21, 2018.

Mr. Flores, Mr. Klaus, and Ms. Colachis all shared that Amy Westling, ARCA Executive Director, did an outstanding job leading ARCA this past year in advocating for Californians with developmental disabilities and the statewide regional center system.

14. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:24 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 10, 2018, at 12:30 p.m.

*Approved by the Board of Directors on July 10, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, May 8, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Welcome and Introductions  | David Hadacek      |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- April 10, 2018, Board Meeting (Action Item)   | David Hadacek      |
| 5.  | Chair's Report   | David Hadacek      |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br>AAA Transport (HQ0853)<br>A Better Life Together (HQ0491)<br>AYA Supported Living Services (HQ0674)<br>California Mentor (PQ9714)<br>Cedar ARF #2 (H59144)<br>Community Catalysts of California (H7251)<br>Community Integration Network (HQ0047)<br>Community Interface Services (H39475)<br>Cozy Home & Care (HQ1312)<br>Creative Support Alternatives (H39462)<br>Dream Catchers (HQ0324)<br>E & E Transport (HQ0374)<br>Esperanza Home of Hope (HQ1060)<br>Eubank Castle (HQ1275)<br>First Choice Transport (HQ0119)<br>Home of Guiding Hands (PQ7290)<br>Independent Options (PQ7334)<br>Jonathan Board & Care (HQ0601)<br>Julie's ARF (HQ1112)<br>Kimball Residential Care (HQ1311)<br>KP Disability Services #2 (HQ1283)<br>Martinez, Faustino (HQ0334)<br>No Vacancy (HQ0102)<br>Noelle Residential (HQ1313)<br>Princess Board & Care (HQ0721)<br>Raymar Board & Care (HQ0625)<br>Toward Maximum Independence (H50129)<br>Villalobos ARF (HQ0804) | Martha Soto-Aceves |
| 8.  | Association of Regional Center Agencies (ARCA) Report  | Terri Colachis     |
| 9.  | Client Advisory Committee Report   |                    |
| 10. | Legislation Committee Report   | Pam Ehlers         |
| 11. | Personnel Committee Report   | Laura Oakes        |
| 12. | Program Services Committee Report  | Angela Yates       |
| 13. | Vendor Advisory Committee Report   | Mark Klaus         |
| 14. | Closed Session<br>- Executive Director's Performance Appraisal   | David Hadacek      |
| 15. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 12, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**May 8, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker

**DIRECTORS ABSENT:** Antonio Ortiz; Angela Yates

**STAFF PRESENT:** Elizabeth Almeida; Michael Bell; Kathy Cattell; Dan Clark; Joshua Drake; John Filley; Anthony Ferguson; Carlos Flores; Nina Garrett; Michael Hack; Rebecca Jarvis; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson; Leah Wall

**GUESTS PRESENT:** Michael Bradshaw; Charles Cummings; Charles Davis; Michael Hack; Alma Janssen; Molly Nocon; Mary Ellen Stives; Connie Strohbehn; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the April 10, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 10, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek announced that San Diego Regional Center (SDRC) presented Arc Imperial Valley and Art Santos, Executive Director, with a certificate of appreciation for their efforts and vision regarding employment opportunities for individuals with developmental disabilities.

Mr. Hadacek announced that the Developmental Disabilities Provider Network's (DDPN) Legislative Forum will be held on June 29, 2018, at the Scottish Rite Center from 9:30 a.m. to 12:30 p.m. The theme for this year is, "A Home of My Own." The keynote speaker will be Nancy Bargmann, Director of the Department of Developmental Services (DDS). Michael Wilkening, Undersecretary of the California Health and Human Services Agency (CHHSA), and Senator pro-tempore Toni Atkins will serve as panelists.



Mr. Hadacek reported that he attended two of the SDRC staff forums that were held in April. Mr. Hadacek reported that staff posed questions regarding the need for additional service providers in the areas of transportation and housing for clients and had questions regarding the agency's plan for addressing increased client growth and service coordinator caseloads. Mr. Hadacek encouraged Board Directors to attend future staff forums.

5. **Executive Director's Report**

Carlos Flores recognized Elizabeth Almeida, Joshua Drake, Rebecca Jarvis, and Leah Wall who were selected as Employees of Distinction.

Mr. Flores discussed Assembly member Chris Holden and Senator Henry Stern's request for \$25 million from the State's General Fund in the FY 2018-19 Budget for bridge funding to help service providers meet fiscal responsibilities. A comprehensive rate study will be completed by Burns and Associates and submitted to the legislature by March 2019. Due to the State Budget schedule, it is unlikely that the legislature will be able to move forward with the recommendations in the rate study in time to approve funding in the FY 2019-20 Budget. The bridge funding is being requested in order to increase service provider rates until the legislature can review the completed rate study recommendations and pass new legislation on rates.

Mr. Flores reported that over the past month the SDRC total caseload grew by 187 cases, which is equivalent to three service coordinator caseloads. SDRC would need approximately 70 additional service coordinator positions in order to comply with the caseload ratios in statute. The operations allocation does not support the addition of the 70 positions needed to come into compliance. Not one of the 21 regional centers has met all of the five areas in statute for caseload ratios.

Mr. Flores reported that another challenge in meeting the caseload ratios in statute is retaining staff. Mr. Flores reported that a 2% salary adjustment was provided to all SDRC employees, in addition to a 2.3% salary increase tied to successful completion of staff performance appraisals. Mr. Flores stated that salary increases are necessary for SDRC to remain competitive in the labor market.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 28 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented. There was discussion regarding the disparity in service provider rates in the contracts for approval. Mr. Flores explained that service provider rates are based on the costs at the time the provider first applied for rates and began providing services. Rates have not been adjusted over time to account for increased costs. Therefore, newer service providers receive higher rates based on current costs while older providers have rates based on costs at the time they began providing services, some as many as thirty years ago. Mark Klaus stated that the rates need to be addressed by the legislature and DDS.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with AAA Transport (HQ0853); A Better Life Together (HQ0491); AYA Supported Living Services (HQ0674); California Mentor (PQ9714); Cedar ARF #2 (H59144); Community**

**Catalysts of California (H72751); Community Integration Network (HQ0047); Community Interface Services (H39475); Cozy Home & Care (HQ1312); Creative Support Alternatives (H39462); Dream Catchers (HQ0324); E & E Transport (HQ0374); Esperanza Home of Hope (HQ1060); Eubank Castle (HQ1275); First Choice Transport (HQ0119); Home of Guiding Hands (PQ7290); Independent Options (PQ7334); Jonathan Board & Care (HQ0601); Julie's ARF (HQ1112); Kimball Residential Care (HQ1311); KP Disability Services #2 (HQ1283); Martinez, Faustino (HQ0334); No Vacancy (HQ0102); Noelle Residential (HQ1313); Princess Board & Care (HQ0721); Raymar Board & Care (HQ0625); Toward Maximum Independence (H50129); and, Villalobos ARF (HQ0804).**

7. **Association of Regional Center Agencies Update**

Terri Colachis reported that the Association of Regional Center Agencies (ARCA) Executive Committee met on April 19. Ms. Colachis stated that ARCA is working on a housing initiative and they are supporting a one-time request for funds as opposed to the Lanterman Coalition's recommendation to request ongoing funds from the closure of the developmental centers. ARCA is supporting the reinstatement of funding for camp and recreational services. The Lanterman Coalition is conducting gubernatorial candidate interviews.

The ARCA Executive Committee received an update on the purchase of service disparity research that the Children's Hospital of Los Angeles (CHLA) is conducting. CHLA will be interviewing each of the 21 regional center executive directors and will conduct focus groups with nine of the regional centers, including SDRC.

Ms. Colachis announced that ARCA will be holding its annual meeting on June 22, 2018.

Mr. Flores recognized and thanked Ms. Colachis for the work she has done over the past two years as the Chair of ARCA's Board of Directors.

8. **Client Advisory Committee Report**

Mr. Hadacek announced that Timothy Riemann had been appointed as the new Chair of the Client Advisory Committee.

Mr. Riemann reported that the Client Advisory Committee met last on March 13, 2018.

9. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed Grassroots Day which was held on March 20 and the Governor's May revise of the State Budget.

Ms. Ehlers announced that SDRC and the Vendor Advisory Committee will be hosting a workshop on the legislative process and local advocacy on Thursday, May 24, 2018, 11:00 a.m. to 1:00 p.m. in the SDRC Boardroom.

Ms. Ehlers encouraged Board Directors to attend the DDPN Legislative Forum scheduled for June 29, 2018.

10. **Personnel Committee Report**  
Laura Oakes reported that the Personnel Committee reviewed the employee health insurance plan renewal. Ms. Oakes reported that there was an increase of 9% in cost for the Aetna health insurance plan. Ms. Oakes announced that SDRC will be offering an option for Mexican health insurance coverage through Medi-Excel.
11. **Program Services Committee Report**  
Shirley Nakawatase reported on behalf of Angela Yates. Ms. Nakawatase provided a summary of the presentation the committee received on the Self-Determination program.
12. **Vendor Advisory Committee Report**  
No report.
13. **Foundation for Developmental Disabilities Update**  
Michael Bradshaw announced that the Foundation Day at the Races will be held on August, 29, 2018, at the Del Mar Thoroughbred Club.
14. **Adjournment**  
There being no other business, the public meeting was adjourned at 1:20 p.m.
15. **Closed Session Meeting**  
The Directors met in closed session to complete the Executive Director's performance appraisal.
16. **Next Meeting**  
The next meeting of the Board of Directors is scheduled for Tuesday, June 12, 2018, at 12:30 p.m.

*Approved by the Board of Directors on June 12, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
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## MEETING NOTICE

### **SDICDSI Board of Directors Meeting**

El Centro Elementary School District – Parent Training Center  
1420 Commercial Ave, El Centro, CA 92243  
Tuesday, April 10, 2018

**12:30 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | David Hadacek      |
| 2.  | Welcome and Introductions   | David Hadacek      |
| 3.  | Public Input  |                    |
| 4.  | Approval of the Minutes<br>- March 10, 2018, Board Meeting (Action Item)  | David Hadacek      |
| 5.  | Executive Committee Report<br>- Draft Strategic Plan (Action Item)<br>- Executive Director's Evaluation (Information) | David Hadacek      |
| 6.  | Executive Director's Report   | Carlos Flores      |
| 7.  | Association of Regional Center Agencies Report  | Carlos Flores      |
| 8.  | Finance Committee Report  | Martha Soto-Aceves |
| 9.  | Client Advisory Committee Report  |                    |
| 10. | Legislation Committee Report  | Pam Ehlers         |
| 11. | Nominating and Bylaws Committee Report  | Yasuko Mason       |
| 12. | Personnel Committee Report  | Laura Oakes        |
| 13. | Program Services Committee Report   | Angela Yates       |
| 14. | Vendor Advisory Committee Report  | Mark Klaus         |
| 15. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 8, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
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**BOARD OF DIRECTORS MEETING**

**April 10, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Elmo Dill; Ann Featherstone; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Jonathan Copeland; Terri Colachis; Pam Ehlers; Joel Henderson; Yasuko Mason; Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Mirna Cardenas-Navarro; Adriana Cazares; Tamara Crittenden; John Filley; Carlos Flores; Nina Garrett; Joab Gonzalez; Tanya Hudson; Kathy Karins, R.N.; Neil Kramer; Alexis Leyva; Christine Lux-Whiting; Seth Mader; Paul Mansell; Diane Millan; Sheila Minick; Penelope Miranda; Patricia Ocadiz; Ron Plotkin, Ph.D.; Michael Rath; Suzy Requarth; Bonnie Sebright; Kimberly Steitz; Robert Webb-Rex; Raquel Zaragoza

**GUESTS PRESENT:** Martha Amezcuita; Rosie Blankenship; Alex Cardenas; Aurora Chavez; Nohely Garcia; James Gonzalez; Jeff Graham; Michael Hack; Jon LeDoux; Audrey McFaddin; George McFaddin; Maria Negrete; Jeff Rainey; Elizabeth Robles; Tina Snyder; Ernie Zuniga

1. **Call to Order/Introductions**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:37 p.m.

Mr. Hadacek thanked the El Centro Elementary School District for providing the meeting space; the San Diego Regional Center (SDRC) staff at the Imperial offices for providing a tour of their offices and their warm welcome; and, the staff at the Arc Imperial who provided lunch and a tour of the StrikeZone Bowling Alley. George McFaddin, community member and former Board member thanked the Board of Directors for holding their first meeting in Imperial. James Gonzalez, President of the Autism Support Group in Imperial County, expressed gratitude for the Board of Directors visiting Imperial. Jon LeDoux, Superintendent of the El Centro School District, welcomed the San Diego-Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board of Directors and thanked George McFaddin for his dedicated service on the Board of Directors for the El Centro Elementary School District.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the March 13, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 13, 2018, Board of Directors meeting are approved as submitted.**

4. **Executive Committee Report**

Mr. Hadacek informed the Board that the Executive Committee met on March 29, 2018, to complete the Executive Director's performance appraisal which included input from executive staff and members of the Board of Directors.

Mr. Hadacek referred Directors to the draft Strategic Plan that was included in the Board packet. A presentation on the plan was provided by members of the Executive Director's Cabinet: Tamara Crittenden; John Filley; Paul Mansell; Sheila Minick; Suzy Requarth; Kimberly Steitz; Robert Webb-Rex; and, Raquel Zaragoza. The strategic goals include enhancing the quality of individuals' daily living experiences by improving individual experiences in day services that are defined as meaningful to/by them; increasing the number of clients engaged in competitive and integrated employment; increasing the number of affordable housing opportunities; reducing disparity in accessing and utilizing services funded by San Diego Regional Center (SDRC) among ethnic groups; and, improving collaboration between and among SDRC with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners.

Mark Klaus, Chair of the Vendor Advisory Committee, commented on the 5<sup>th</sup> goal. He stated that service provider rates are woefully inadequate and have been frozen for many years. Mr. Klaus announced that the final rate committee meeting prior to the rate study being disseminated is being held on Monday, April 16, in Sacramento. The rate study will be released very soon and he encouraged service providers to complete the surveys. Mr. Klaus announced that the Vendor Advisory Committee will be hosting a workshop on the legislative process and local advocacy on May 24, 2018, from 11:00 a.m. to 1:00 p.m. in the SDRC Boardroom. The training will be conducted by Daniel Savino, Association of Regional Center Agencies (ARCA) Government Affairs and Community Relations Director, and Neil Kramer, SDRC Staff to the Legislation Committee. Mr. Klaus extended an invitation to Board members.

The need for more services for people with developmental disabilities in Imperial County was discussed. In response, Mr. Flores suggested implementing a community task force to look at improving resource development in Imperial County.

**MOTION: M/S/C to adopt the Strategic Plan.**

5. **Executive Director's Report**

Mr. Flores thanked George McFaddin for his 18 years of past service on the SDICDSI Board of Directors. Mr. McFaddin and Ann Featherstone were thanked for their encouragement to hold a Board meeting in Imperial County. Mr. Flores reported that staff positions at the Imperial offices have grown from 10 to 33 staff over the past 15 years. Mr. Flores reported that the total SDRC caseload is 27,700 clients. The SDRC serves 2,140 clients in Imperial County.

Mr. Flores reported that SDRC received an excellent audit report from the Department of Developmental Services (DDS) and the Department of Health Care Services (DCHS) on its Home and Community Based Services (HCBS) Waiver program.

Mr. Flores referred Directors and guests to the SDRC Demographic Information report which provides information about the number of clients served, their diagnostic categories, where they

live, what services they receive, and other demographics.

Mr. Flores presented information regarding the developmental disabilities system in California; how it began and how it has changed and grown over the years. He referred attendees to an outline of an article produced by the Frank D. Lanterman Regional Center entitled; *We are Here to Speak for Justice*.

6. **Association of Regional Center Agencies Update**

Mr. Flores presented the ARCA report on behalf of Terri Colachis. Mr. Flores reported that currently the state budget process is underway and budget hearings are being conducted at the state legislature. There has been discussion regarding changing the eligibility criteria for regional center services by increasing the age by which a disability must occur from age 18 to age 22. There is also discussion of eliminating the requirement for a substantial disability. The concern is whether the legislature will provide adequate funding for the client growth that would result from these changes. Funding levels are not adequate to cover costs related to current caseload totals across the regional center system.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee did not meet today. Ms. Soto-Aceves referred Directors to the current financial summary reports included in the Board packet.

8. **Client Advisory Committee Report**

Beth Blair reported that the Client Advisory Committee met in March. It was reported that the Committee is looking for a member to serve as chair to replace Shawn Howell who retired at the end of February 2018.

9. **Legislation Committee Report**

Neil Kramer reported on behalf of Pam Ehlers. Mr. Kramer reported that they had a successful Grassroots Day at the state capitol. Carlos Flores, Seth Mader, Molly Nocon, Timothy Riemann, Jason Whittaker, and Neil Kramer made up the delegation that represented SDRC. They advocated for Assembly member Holden's request for additional funding of \$25 million for service providers rates until the completion of the rate study by Burns & Associates.

10. **Personnel Committee Report**

No report.

11. **Program Services Committee Report**

Angela Yates referred Board members to the directions in the Program Services Committee's materials which outline how to subscribe to the SDRC training calendar in order to receive reminders of upcoming training opportunities.

12. **Vendor Advisory Committee Report**

No Report.

13. **Old Business**

Mr. Flores reported that Seth Mader, SDRC Director of Information Services, has created SDRC email addresses for Board members who would like to separate Board related emails from their personal email accounts. Board members interested in using the new email addresses should contact Bonnie Sebright, Executive Assistant, for more information.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:37 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, May 8, 2018, at 12:30 p.m., in San Diego.

*Approved by the Board of Directors on May 8, 2018*





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, March 13, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | Chris Hodge        |
| 2.  | Welcome and Introductions  | Chris Hodge        |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- February 13, 2018, Board Meeting (Action Item)  | Chris Hodge        |
| 5.  | Chair's Report   | Chris Hodge        |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>TERI Inc. – Transportation (H14577)</i><br><i>Toward Maximum Independence – Transportation (H27260)</i><br>- FY 2015-16 Regional Center B-5 Contract Amendment (Action Item)<br>- National City Office Lease Amendment (Action Item) | Martha Soto-Aceves |
| 8.  | Program Services Committee Report<br>- Revised Purchase of Service Respite Guidelines (Action Item)  | Angela Yates       |
| 9.  | Association of Regional Center Agencies (ARCA) Report  | Terri Colachis     |
| 10. | Legislation Committee Report   | Pam Ehlers         |
| 11. | Personnel Committee Report   | Laura Oakes        |
| 12. | Vendor Advisory Committee Report   | Mark Klaus         |
| 13. | Closed Session<br>- Executive Director's Performance Appraisal   | Chris Hodge        |
| 14. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 10, 2018 at 11:00 a.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**March 8, 2016**

**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Elmo Dill; Ann Featherstone; Maria Flores; Joel Henderson; Chris Hodge; Mark Klaus; Daphne Magdaleno; Shirley Nakawatase; Nancy Prutzman; Rene Rodriguez; Linda Schmalzel; Tina Thompson; Alexine Wells; Raymond Zapata

**DIRECTORS ABSENT:** Jonathan Copeland; Dave Hadacek; Jose Cuauhtemoc Hernandez; Chanae Jackson; Kathleen McCarthy; Mirella Solis; Angela Yates

**STAFF PRESENT:** Judy Borchert; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Judith Wallace-Patton

**GUESTS PRESENT:** Leticia Brown; Charles Cummings; Nancy Dow; Charles Davis; Michael Hack; Shawn Howell; Sharon Jimenez; Molly Nocon; Stephanie Richard; Chris Shepard; Maria Torres; Jason Whittaker

**Presentation on Learning & Education for All Professionals (LEAP):**

Ron Plotkin, Ph.D., San Diego Regional Center (SDRC) Special Projects Manager, presented information on the Learning & Education for All Professionals (LEAP) system. The Board members participated in a LEAP-based training session on cultural and linguistic sensitivity.

1. **Call to Order**

Terri Colachis, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:42 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Ms. Colachis referred the Directors to the draft minutes of the February 9, 2016, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 9, 2016, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Colachis announced Board mentors for newly elected Board Directors. Shirley Nakawatase will act as mentor to Daphne Magdaleno, Ann Featherstone will mentor Tina Thompson, and Angela Yates will mentor Chanae Jackson.

Ms. Colachis requested a few volunteers from the Board of Directors to visit a new program this month. Ms. Colachis agreed to match their efforts by visiting another program in order to learn

more about the programs offered in the community and to better support the service providers. Ms. Colachis presented an update from the Association of Regional Center Agencies (ARCA) Executive Committee meeting. Ms. Colachis shared that there was great enthusiasm at the meeting over the passage of SBX2 2 and ABX2 1. These bills created in the 2<sup>nd</sup> Extraordinary Session (“X2”) will reform the Managed Care Organization (MCO) tax and the ensuing funding increase will rejuvenate the developmental services system in California.

5. **Executive Director’s Report**

Carlos Flores introduced Kathy Karins, R.N., and Seth Mader. Ms. Karins was selected as the new Director of Clinical Services, replacing Lynne Gregory, who retired at the end of February. Ms. Karins has worked for 18 years with SDRC, most recently as the Nurse Supervisor in the Clinical Services Department. Mr. Mader was chosen as the new Director of Information Systems, replacing Alan Kaplan who retired in February. Mr. Mader has worked for SDRC for the past 15 years; the last 8 of which he served as a Program Manager in the Case Management Department.

Mr. Flores announced that key SDRC staff, representatives from the Department of Developmental Disabilities (DDS), and he will be available to meet with clients and family members to discuss the proposed closure of the Fairview Developmental Center. The meeting will be on Saturday, April 9, from 10:00 a.m. to 12:00 p.m. in the SDRC Boardroom. A complimentary lunch will be served at 12:00 p.m., following the meeting. Board members are invited to attend.

Mr. Flores reported that the Department of Developmental Services (DDS) has announced that Nancy Bargmann has been selected as the new Director of DDS, replacing Santi Rogers who retired in December of 2015. Ms. Bargmann previously served for five years as a Deputy Director at DDS.

Mr. Flores referred Directors to the request for sponsorship of the Developmental Disabilities Provider Network Legislative Forum.

**MOTION: M/S/C to fund the Developmental Disabilities Provider Network Legislative Forum in the amount of \$5,000.**

6. **Finance Committee Report**

Chris Hodge, reporting on behalf of Treasurer Temoc Hernandez, referred Directors to the FY 2013-2014, DDS E-7 contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the FY 2013-2014 E-7 contract amendment.**

Mr. Hodge reported that the Finance Committee discussed the proposed contracts for services.

**MOTION: M/S/C (Klaus, abstained) to approve the contracts for services with Bonita Residential Care; California Housing Foundation – Acquisition; California Housing Foundation – Renovation; Carelife Home; Casa Estrella; Community Interface Services –**

**Financial Management Services; Kalea House – Ohana; Pangan ARF #2; and, Rienda Services – Villa Francisco.**

7. **Program Services Committee Report**

Shirley Nakawatase reported that the Program Services Committee met today and reviewed a demographic report of the clients served by SDRC. The demographic report will be shared with the full Board.

Ms. Nakawatase referred Directors to the revised Purchase of Service Standards for Independent Living Services. Revisions were necessary because the DDS did not approve the version previously approved by the Board of Directors. The revised version satisfies the DDS concerns.

**MOTION: M/S/C to approve the amendments to the Purchase of Services Standards for Independent Living Services.**

8. **Client Advisory Committee Report**

Raymond Zapata referred Directors to the draft Employment First Policy, the focus of which is to make competitive, integrated employment the first option to consider when developing clients' individual program plans (IPP). The Client Advisory Committee spent many months discussing and developing the draft policy. The Client Advisory is recommending that the Board approve the policy

**MOTION: M/S/C to adopt the Employment First Policy.**

9. **Personnel Committee Report**

Alexine Wells reported that the Personnel Committee met earlier in the day to review the emergency medical loan program and the Workman's Compensation policy.

10. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:26 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 12, 2016 at 12:30 p.m.

*Approved as corrected by the Board of Directors on April 12, 2016*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, February 13, 2018

**12:15 – 12:30 p.m.**

- |  |                    |
|--|--------------------|
| Board Presentation on Audit  | Rob Griffith, AGT  |
| <b>12:30 p.m.</b>  |                    |
| 1. Call to Order/Announcements   | David Hadacek      |
| 2. Welcome and Introductions   | David Hadacek      |
| 3. Public Input  |                    |
| 4. Approval of the Minutes   | David Hadacek      |
| - January 9, 2018, Board Meeting (Action Item)   |                    |
| - January 9, 2018, Annual Meeting (Action Item)  |                    |
| 5. Chair's Report  | David Hadacek      |
| - Draft Strategic Plan (Board Input and Information)   |                    |
| 6. Executive Director's Report   | Carlos Flores      |
| - SDRC Retirement Options Opinion Letters (Information)  |                    |
| 7. Finance Committee Report  | Martha Soto-Aceves |
| - Contracts for Approval (Action Item):  |                    |
| <i>Bramblewood ARF (HQ0925)</i>  |                    |
| <i>Camsaj Home Care (HQ0547)</i>   |                    |
| <i>Care Rite Home (HQ0850)</i>   |                    |
| <i>CMC ARF (HQ1099)</i>  |                    |
| <i>Community Interface Services FMS (PQ8430)</i>   |                    |
| <i>Dionisia Home Care #1 (HQ0327)</i>  |                    |
| <i>Family Care Homes (HQ1281)</i>  |                    |
| <i>Igbante Enriquez #2 (H50118)</i>  |                    |
| <i>Nena's Guest Home (HQ0481)</i>  |                    |
| <i>Paradise Care Homes (HQ1295)</i>  |                    |
| <i>Serenity Home Care (HQ0504)</i>   |                    |
| <i>Universal Support Service (HQ1300)</i>  |                    |
| - FY 2017-18 Regional Center D-2 Contract Amendment (Action Item)  |                    |
| - San Diego Imperial Counties Developmental Services, Inc. FY 2016-17<br>Financial Statements and Independent Audit Report (Action Item) |                    |
| 8. Legislation Committee Report  | Pam Ehlers         |
| 9. Personnel Committee Report  | Laura Oakes        |
| 10. Program Services Committee Report  | Angela Yates       |
| 11. Vendor Advisory Committee Report   | Mark Klaus         |
| 12. Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 13, 2018 at 11:00 a.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**February 13, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Shawn Howell; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Terri Colachis; Chris Hodge; Laura Oakes

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; John Filley; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Maritza Pantoja; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Cummings; Michael Hack; Stephanie Richard; Mary Ellen Stives; Alexine Wells; Wade Wilde

**Presentation on Independent Audit Report:**

Rob Griffith, CPA, Aiello Goodrich & Teuscher (AGT) Audit Manager, presented information to the Board of Directors on the San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI), Fiscal Year (FY) 2016-2017 Financial Statements and Independent Audit Report. Mr. Griffith reported that AGT has issued an unmodified auditors' opinion on the financial statements which is the highest level of auditor assurance.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:25 p.m.

2. **Public Input**

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego Imperial Office, announced that the 21<sup>st</sup> Century Education Symposium will be held on February 24, 2018, from 8:30 a.m. to 3:00 p.m. at the Sheraton/Westin Carlsbad Resort & Spa located at 5480 Grand Pacific Drive in Carlsbad.

Ms. Stives announced that the SCDD will be hosting a training session on affordable housing for self-advocates on Thursday, March 22, 2018 at 9:30 a.m. at Ballard Center located at 2375 Congress Street, San Diego.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 9, 2018, Board of Directors meeting and asked for approval.

**MOTION: (Klaus abstained) M/S/C that the Minutes of the January 9, 2018, Board of Directors meeting are approved as submitted.**

**Approval of Board of Directors Annual Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 9, 2018, Board of Directors Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 9, 2018, Board of Directors Annual Meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred Directors to the revised draft Strategic Plan. Mr. Hadacek reported that an additional goal was added; Strategic Goal #5: Improve collaboration between and among the San Diego Regional Center (SDRC) with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners. Mr. Hadacek requested Board input on the draft plan. Ann Featherstone suggested making an addition to Strategic Goal #3: Increase the number of affordable housing opportunities, to include a milestone to meet with the Imperial Housing Authority in addition to the San Diego Housing Commission. Mr. Hadacek reported that the next step in the process will be to request community input on the Strategic Plan before coming back to the Board for approval at their meeting on April 10, 2018.

Mr. Hadacek requested that Directors respond with their availability for a Board retreat on May 18 and 19, 2018.

Mr. Hadacek reported that an input form will be included in the March Board packet for Directors to provide feedback on Carlos Flores' performance. There will be a closed session of the Board on March 13, 2018, following the public portion of the Board meeting to discuss Mr. Flores' performance appraisal.

Mr. Hadacek stated that new email accounts have been created and will be piloted with the Executive Committee members in order separate email related to Board business from personal email.

5. **Executive Director's Report**

Mr. Flores referred Directors to the legal opinion letters on the defined benefit plan and the 403(b) individual retirement investment accounts that were included in the Board packet. In order for SDRC to offer these options they need to meet the rules of the Internal Revenue Service (IRS) and meet the definition of a "governmental plan." In the opinion of the attorneys, the two plans offered by the SDRC would be highly likely to meet the "governmental plan" definition of the IRS.

Mr. Flores referred Directors to the SDRC Performance Contract Status Report which was provided to the Board. Mr. Flores reported that SDRC demonstrated improvement or compliance with ten of the 12 outcomes for which data is available.

Mr. Flores reported that SDRC will celebrate its 50<sup>th</sup> anniversary in 2019. A team of staff is being assembled to begin planning the agency's 50<sup>th</sup> anniversary celebration. An invitation will be extended to Board members to join in the planning efforts.

The Lanterman Act has requirements to post purchase of service disparity data and to hold public meetings with the community to receive input on this data. Mr. Flores announced that the public meetings will be held on March 26 and 28, 2018. The first meeting will be held on March 26, 2018, at the SDRC Ruffin Road offices in Suite 118 at 7:00 p.m. The second meeting will be held at 1:00 p.m. on March 26, 2018, at the SDRC Imperial offices.

Mr. Flores reported that the Lanterman Act requires that the composition of the Board of Directors of regional centers to reflect the community it serves. In past years, DDS has determined that the ethnicity of the Board of Directors must adhere to the same ethnicity percentages as identified in the United States census. DDS is now using the American Community Survey, instead of the census data, for the basis of the Board's ethnic composition. DDS has informed the Board that they may not be in compliance in regards to Latino representation.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 12 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Bramblewood ARF (HQ0925); Camsaj Home Care (HQ0547); Care Rite Home (HQ0850); CMC ARF (HQ1099); Community Interface Services FMS (PQ8430); Dionisia Home Care #1 (HQ0327); Family Care Homes (HQ1281); Igbante Enriquez #2 (H50118); Nena's Guest Home (HQ0481); Paradise Care Homes (HQ1295); Serenity Home Care (HQ0504); and, Universal Support Service (HQ1300).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-2018 D-2 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-2 contract amendment.**

Ms. Soto-Aceves referred Directors to the draft SDICDSI Financial Statements and Independent Audit Report which Mr. Griffith from AGT reported on earlier in the meeting. The Finance Committee recommended that the Board of Directors accept the report.

**MOTION: M/S/C that the Board of Directors accepts the SDICDSI FY 2016-17 Financial Statements and Independent Audit Report.**

7. **Legislation Committee Report**

Pam Ehlers reported that the Association of Regional Center Agencies (ARCA) will be holding its Grassroots Day in Sacramento on March 20, 2018. SDRC representatives will travel to the capitol to meet with legislators who represent our area.

Ms. Ehlers reported that the Legislation Committee took a support position on Assembly member



Holden's request for bridge funding to address unanticipated rate changes for service providers. Mr. Kramer reported that Senator Toni Atkins is expected to become the new Senate Pro Tempore, making her the first woman to lead the California Senate.

8. **Personnel Committee Report**

Joel Henderson reported on behalf of Laura Oakes. Mr. Henderson stated that the staff turnover rate remains low at 5%.

Mr. Flores reported that caseload ratios remain high. Mr. Flores reported that last year the agency total caseload grew by more than 1,500 clients. Operations funding allocations are not adequate to maintain staff levels needed to keep up with client growth. Mr. Flores reported that SDRC will be increasing staff from 530 to 570 authorized positions in order to address caseload ratios.

9. **Program Services Committee Report**

Angela Yates reported that the Program Services Committee approved the revised respite purchase of service guidelines. The guidelines will be presented for Board approval at the March 13, 2018, meeting.

Ms. Yates reported that the Program Services Committee reviewed topics that they will cover over the coming months. The Committee will receive information on the Home and Community Based Waiver, the Self-Determination program, demographic data that is captured by SDRC, new technology, the Career Pathways workgroup, affordable housing, and CalAble. Ms. Yates stated that information from these presentations will be shared with the full Board.

10. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee has not met since the annual meeting of the Board. The Vendor Advisory Committee will have its next meeting on March 22, 2018, at 10:00 a.m.

11. **Association of Regional Center Agencies (ARCA) Report**

Mr. Hadacek reported on behalf of Terri Colachis. Mr. Hadacek reported that the first legislative budget hearing will be held on March 7, 2018. ARCA has compiled an approved budget position to include reinvestment of funds from the Developmental Centers into affordable housing for persons with developmental disabilities rather than depositing into the state's general fund; the restoration of social and recreational activities; and, funding unmet service provider fiscal requirements.

Mr. Hadacek reported that ARCA has a new website: [www.arcanet.org](http://www.arcanet.org) which is extremely informative.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:07 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 13, 2018, at 12:30 p.m.

*Approved by the Board of Directors on March 13, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**

Tuesday, January 9, 2018, 11:00 a.m.

Hyatt Regency La Jolla at Aventine  
3777 La Jolla Village Drive, San Diego, CA 92122

**AGENDA**

1. Call to Order/Announcements Terri Colachis
  
2. Public Input
  
3. Approval of December 12, 2017, Board Meeting Minutes (Action Item) Terri Colachis
  
4. Chair's Report Terri Colachis
  
5. Executive Director's Report Carlos Flores
  - Strategic Plan (Update)
  
6. Nominating and Bylaw Committee Report Ann Featherstone
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
  
7. Finance Committee Report David Hadacek
  - Contracts for Approval (Action Item):
    - A Place of Grace (HQ1282)*
    - Chloe's Board & Care (HQ1296)*
    - Libey's ARF Avocado (HQ1293)*
    - Luna Residence (HQ1292)*
    - Tizon's Prime Care (HQ1298)*
  - Bank Signature Card Resolution (Action Item)
  
8. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 13, 2018 at 12:30 p.m. in the SDRC Board Room



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**January 9, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Jonathan Copeland; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Shawn Howell; Yasuko Mason; Laura Oakes; Nancy Prutzman; Martha Soto-Aceves; Alexine Wells; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill; Jose Cuauhtemoc Hernandez; Chris Hodge; Mark Klaus; Antonio Ortiz

**STAFF PRESENT:** Michael Bell; Carlos Flores; Neil Kramer; Christine Lux-Whiting; Michael Rath; Bonnie Sebright

**GUESTS PRESENT:** Michael Bradshaw; Ruth Covell, M.D.; Charles Davis; Shirley Nakawatase; Timothy Riemann; Nathan Schmid; Amy Westling; Clyde Williams

1. **Call to Order**

Terri Colachis, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 11:00 a.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Ms. Colachis referred the Directors to the draft minutes of the December 12, 2017, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 12, 2017, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Colachis expressed appreciation for Alexine Wells, retiring Board Director. Ms. Colachis thanked Board Committee Chairs for their service this past year.

5. **Executive Director's Report**

Carlos Flores reported that during 2017, the total San Diego Regional Center (SDRC) caseload grew by 1,536 clients. He reported that SDRC is not receiving the allocation of funds necessary to hire enough staff to keep up with growth and maintain caseload ratios at the required levels. Last year SDRC added 12.5 Full Time Equivalent positions, most of which were service coordinators. In 2018, SDRC will be adding another case management unit.

Mr. Flores provided an update on the closure of the Developmental Centers. He reported that there are several Community Placement Plan (CPP) homes in the works to provide services to transition SDRC clients into the community. Currently, SDRC has 28 clients at the Fairview

Developmental Center and three at the Porterville Developmental Center.

Mr. Flores reported that SDRC will continue to work with service providers to assist them in coming into compliance with the new Home and Community Based Services waiver rules. The federal Center for Medicare and Medicaid Services (CMS) has extended the deadline for states to be in full compliance to 2022.

Mr. Flores reported that the Self-Determination Program was not submitted for approval to CMS in 2017. Before the program can be implemented, the state has to receive approval from CMS for federal reimbursement for the program.

Mr. Flores requested input from Board Directors on the draft Strategic Plan. Mr. Flores stated that the draft Strategic Plan will be on the agenda for discussion during the Board of Directors February meeting. After receiving Board input the draft Strategic Plan will be shared with community members for their input.

6. **Nominating and Bylaws Committee Report**

Ann Featherstone reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect Beth Blair, Elmo Dill, Pam Ehlers, Maria Flores, Shawn Howell, Yasuko Mason, Martha Soto-Aceves, and Jason Whittaker for membership on the Board. If reelected, each term will be for three years, from February 1, 2018, to January 31, 2021.

**MOTION: M/S/C to reelect Beth Blair, Elmo Dill, Pam Ehlers, Maria Flores, Shawn Howell, Yasuko Mason, Martha Soto-Aceves, and Jason Whittaker to serve three-year terms commencing February 1, 2018, and ending January 31, 2021, on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Shirley Nakawatase and Timothy Riemann as new Directors on the Board.

If elected, each term would be for one-year, from February 1, 2018, to January 31, 2019. Ms. Featherstone reported that Shirley Nakawatase has served previously on the SDICDSI Board of Directors. Timothy Riemann has served on the Board of the PEERS social group. Mr. Riemann is an active member of San Diego People First and is passionate about promoting self-advocacy. Mr. Riemann receives services through the San Diego Regional Center.

**MOTION: M/S/C to elect Shirley Nakawatase and Timothy Riemann, to serve one-year terms commencing February 1, 2018, and ending January 31, 2019, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended that the following slate for Corporate Officers for terms beginning February 1, 2018, and ending on January 31, 2019. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	David Hadacek
For Vice-Chair	Chris Hodge
For Secretary	Yasuko Mason
For Treasurer	Martha Soto-Aceves
For ARCA Representative	Terri Colachis
For Member at Large	Pam Ehlers

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2018, through January 31, 2019: David Hadacek, Chair; Chris Hodge, Vice-Chair; Yasuko Mason, Secretary; Martha Soto-Aceves, Treasurer; Terri Colachis, ARCA Representative; and, Pam Ehlers, Member at Large.**

7. **Finance Committee Report**

Treasurer David Hadacek reported that the Finance Committee reviewed and discussed the five proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Oakes, abstained) M/S/C to approve the contracts for services with A Place of Grace (HQ1282); Chloe’s Board & Care (HQ1296); Libev’s ARF Avocado (HQ1293); Luna Residence (HQ1292); and, Tizon’s Prime Care (HQ1298)**

Mr. Hadacek referred Directors to the memo regarding the Bank Signature Card Resolution. Mr. Hadacek explained that a resolution is required for the new Chair of the Board to become signatory on all existing corporate bank accounts with Union Bank (the “Bank”).

**MOTION: M/S/C to authorize the Board Secretary to sign the following resolution: “Resolved that the Chairperson Secretary, Treasurer is authorized, to enter into deposit account, funds transfer, and Global Treasury Management Services agreements with Bank, and to designate from time to time who is authorized to withdraw funds, initiate payment orders, execute service agreements and otherwise give instructions on behalf of the Corporation with respect to its deposit accounts and treasury management services. The Bank Depositor and Global Treasury Management Services Agreement is the binding obligation of the Corporation. This authorization is in addition to any other authorizations in effect. This resolution is effective as of February 1, 2018.”**

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 11:26 a.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 13, 2018, at 12:30 p.m.

*Approved by the Board of Directors on February 12, 2018*