



San Diego-Imperial Counties Developmental Services, Inc.
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**Board of Directors
ANNUAL MEETING**

**Tuesday, January 9, 2018
Hyatt Regency La Jolla**

AGENDA

| | | |
|--------------------|---|-----------------------|
| 10:30 – 11:00 a.m. | Finance Committee Meeting | Andros Room |
| 11:00 – 11:45 a.m. | Vendor Advisory Committee Meeting | Rhodes Room |
| 11:00 – 11:45 a.m. | Board of Directors Meeting | Syros Room |
| 12:00 p.m. | Luncheon | Aventine Ballroom A-C |
| 12:45 p.m. | Annual Meeting of the Board of Directors | Aventine Ballroom A-C |
| | Board Chair's Remarks | <i>Terri Colachis</i> |
| | Vendor Advisory Committee Chair's Remarks | <i>Mark Klaus</i> |
| | Executive Director's Remarks | <i>Carlos Flores</i> |
| | Keynote Presentation | |
| | Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA) | |
| | Board of Directors Elections Report | <i>Terri Colachis</i> |
| | Re-elected Members | |
| | Newly Elected Members | |
| | Vendor Representative | |
| | Board Officers for 2018 | |
| | Recognition of Outgoing Directors | <i>Terri Colachis</i> |
| | Jose Cuauhtémoc Hernandez | |
| | Alexine Wells | |
| | Recognition of Terri Colachis | <i>Chair-elect</i> |
| 2:00 p.m. | Remarks from Chair-elect/Adjourn | <i>Chair-elect</i> |



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MEETING NOTICE

SDICDSI Board of Directors Meeting

Tuesday, January 9, 2018, 11:00 a.m.

Hyatt Regency La Jolla at Aventine
3777 La Jolla Village Drive, San Diego, CA 92122

AGENDA

1. Call to Order/Announcements Terri Colachis

2. Public Input

3. Approval of December 12, 2017, Board Meeting Minutes (Action Item) Terri Colachis

4. Chair's Report Terri Colachis

5. Executive Director's Report Carlos Flores
 - Strategic Plan (Update)

6. Finance Committee Report David Hadacek
 - Contracts for Approval (Action Item):
 - A Place of Grace (HQ1282)*
 - Chloe's Board & Care (HQ1296)*
 - Libey's ARF Avocado (HQ1293)*
 - Luna Residence (HQ1292)*
 - Tizon's Prime Care (HQ1298)*

7. Nominating and Bylaw Committee Report Ann Featherstone
 - Re-election of Corporate Directors (Action Item)
 - Election of Corporate Directors (Action Item)
 - Election of Corporate Officers (Action Item)
 - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)

8. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on
Tuesday, February 13, 2018 at 12:30 p.m. in the SDRC Board Room



San Diego-Imperial Counties Developmental Services, Inc.
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MEETING NOTICE

SDICDSI Board of Directors Meeting
San Diego Regional Center Board Room
4355 Ruffin Road, San Diego, CA
Tuesday, December 12, 2017

12:30 p.m.

- | | | |
|-----|---|------------------|
| 1. | Call to Order/Announcements | Terri Colachis |
| 2. | Welcome and Introductions | Terri Colachis |
| 3. | Public Input | |
| 4. | Approval of the Minutes - November 14, 2017, Board Meeting (Action Item) | Terri Colachis |
| 5. | Chair's Report - Whistleblower Policy (Information) | Terri Colachis |
| 6. | Executive Director's Report | Carlos Flores |
| 7. | Finance Committee Report - Contracts for Approval (Action Item): <i>Aacres – Ash (HQ1289)</i> <i>Aacres – Duck Pond (HQ1288)</i> <i>Aacres – Garjan (HQ1286)</i> <i>Aacres – Ramona (HQ1286)</i> <i>Abigail's Home – Billow (HQ1294)</i> <i>Eubank Ranch (HQ1264)</i> <i>Plumas Home (HQ0517)</i> <i>Santos Home (HQ0275)</i> <i>St. Madeleine Sophie's (H50144)</i> <i>Sunrise #4 (HQ1284)</i> <i>Unyeway (H14696)</i> | Dave Hadacek |
| 8. | Client Advisory Committee Report | Shawn Howell |
| 9. | Legislation Committee Report | Chris Hodge |
| 10. | Nominating and Bylaw Committee Report | Ann Featherstone |
| 11. | Personnel Committee Report | Alexine Wells |
| 12. | Program Services Committee Report | Laura Oakes |
| 13. | Vendor Advisory Committee Report | Mark Klaus |
| 14. | Adjourn | |

The next meeting of the SDICDSI Board of Directors will be held on
Tuesday, January 9, 2018 at 11:00 a.m. at the Hyatt Regency La Jolla at Aventine



San Diego-Imperial Counties Developmental Services, Inc.
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

MEETING NOTICE

SDICDSI Board of Directors Meeting
San Diego Regional Center Board Room
4355 Ruffin Road, San Diego, CA
Tuesday, November 14, 2017

12:30 p.m.

- | | | |
|-----|---|------------------|
| 1. | Call to Order/Announcements | Terri Colachis |
| 2. | Welcome and Introductions | Terri Colachis |
| 3. | Public Input | |
| 4. | Approval of the Minutes - October 10, 2017, Board Meeting (Action Item) | Terri Colachis |
| 5. | Chair's Report - Board Member Agreement (Action Item) | Terri Colachis |
| 6. | Executive Director's Report - Employees of Distinction | Carlos Flores |
| 7. | Finance Committee Report - Contracts for Approval (Action Item): <i>Bella's Facility, LLC (HQ1276)</i> <i>Best Residential Care Facility 2 (HQ1272)</i> <i>Crest Home Care (HQ1076)</i> <i>HGH Transportation (HQ1133)</i> <i>Mountain Shadows Ancillary Services (HQ1055)</i> <i>Mark Kealoha Paule (HQ0605)</i> <i>Rose's ARF (HQ1290)</i> <i>Rose's Home (HQ0042)</i> <i>Royal Residential Care II (HQ1277)</i> <i>RSCR California, Inc. (PY0917)</i> <i>Santos Villa Anne (HQ0264)</i> <i>Santos Facility #3 (HQ0477)</i> - Update MUFG Union Bank Line of Credit Agreement (Information) | Dave Hadacek |
| 8. | Client Advisory Committee Report | Shawn Howell |
| 9. | Legislation Committee Report | Chris Hodge |
| 10. | Nominating and Bylaw Committee Report | Ann Featherstone |
| 11. | Personnel Committee Report | Alexine Wells |
| 12. | Program Services Committee Report | Laura Oakes |
| 13. | Vendor Advisory Committee Report | Mark Klaus |
| 14. | Adjourn | |

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Tuesday, December 12, 2017 at 12:30 p.m. in the SDRC Boardroom



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BOARD OF DIRECTORS MEETING

November 14, 2017

Minutes

DIRECTORS PRESENT: Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Shawn Howell; Mark Klaus; Yasuko Mason; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Alexine Wells; Jason Whittaker; Angela Yates

DIRECTORS ABSENT: Terri Colachis; Jose Cuauhtemoc Hernandez; Martha Soto-Aceves

STAFF PRESENT: Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Rachel Hefler; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Sharon Meier; Emelia Pine; Ron Plotkin, Ph.D.; JoeAnn Randall; Michael Rath; Bonnie Sebright; Christie Torge

GUESTS PRESENT: Mark Berger; Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Laurie Purcell; Kim Rucker; Mary Ellen Stives; Connie Strohbehm; Wade Wilde

1. **Call to Order**

Angela Yates, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego Imperial Office, shared that the *Leading the Charge* conference would be held on November 29, 2017, 8:30 a.m. to 3:30 p.m. at the Doubletree by Hilton Mission Valley.

Ms. Stives announced that the Academy of Music and Arts for Special Education (AMASE) San Diego will be holding a benefit art exhibition from November 30 to December 10 at Gallery 21 in the Spanish Art Center in Balboa Park. All donations and proceeds from the exhibition will go toward supporting art and music programs of AMASE.

3. **Approval of Board of Directors Meeting Minutes**

Ms. Yates referred the Directors to the draft minutes of the October 10, 2017, Board of Directors meeting and asked for approval.

MOTION: M/S/C that the Minutes of the October 10, 2017, Board of Directors meeting are approved as submitted.

4. **Chair's Report**

Ms. Yates reported that there is a proposal to convene the Board of Directors meeting at the Imperial Valley offices of the San Diego Regional Center (SDRC) in March or April 2018. Ms. Yates stated that more information will be coming soon.

Ms. Yates reported that the Executive Committee met earlier in the day to discuss an initial draft of

the strategic plan for the agency. The four objectives included in the plan are: to enhance the quality of individuals daily living experiences in the provision of day services that are defined as meaningful to those individuals; to increase the number of clients involved in competitive and integrated employment; to increase the number of affordable housing opportunities for clients; and, to reduce the disparity in purchase of service spending across ethnic groups. Ms. Yates stated that the draft strategic plan will be included in the December packet for the Board's review.

Ms. Yates referred Directors to the draft Board Member Agreement and explained that the purpose of the agreement is to outline the responsibilities of the Board Directors to attend meetings, to read the materials in the Board packet prior to the meetings, to ask questions and be active participants in meetings, and to consider the agency as a whole when making decisions.

A typographical error was identified on the second to last sentence on the left column of the second page.

MOTION: M/S/C to adopt the Board Member Agreement as corrected.

5. **Executive Director's Report**

Carlos Flores recognized Rachel Hefler, Emelia Pine, and Christie Torge who were selected as Employees of Distinction.

Mr. Flores reported that the current total caseload of the SDRC is at 27,000 clients. Mr. Flores reported that the projection is that the state will be serving 340,000 clients by the end of this fiscal year.

Mr. Flores reported that the San Diego Business Journal has once again ranked the San Diego Imperial Counties Developmental Services, Inc. (SDICDSI) as the number one non-profit agency by revenue for the fiscal year (FY) 2016-2017. Mr. Flores reported that there are 10 agencies that provide services for clients with developmental disabilities included in the rankings and represents a significant benefit to San Diego County.

Mr. Flores reported that on October 13, 2017, the only SDRC client at the Sonoma Developmental Center moved from the Dixon, California evacuation site to his new home in San Diego County. SDRC has 28 clients that reside in Fairview Developmental Center and three clients that reside in the general treatment area of the Porterville Developmental Center. Mr. Flores reported that there are plans to create new resources to transition clients from the developmental centers including homes that meet the needs of clients with special health needs and behavioral issues.

Mr. Flores provided information regarding the fire at the Sonoma Developmental Center. The work activity center and all of the surrounding staff homes burned, but the client residences were spared. Mr. Flores reported that Nancy Bargmann, Director of the Department of Developmental Services (DDS), and Brian Winfield, Deputy Director DDS were present on site at the Dixon evacuation site to assist clients and staff.

6. **Finance Committee Report**

Treasurer David Hadacek reported that the Finance Committee reviewed and discussed the 12 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

MOTION: (Klaus abstained; Oakes left the meeting prior to the discussion and vote on the motion) M/S/C to approve the contracts for services with Bella’s Facility, LLC (HQ1276); Best Residential Care Facility 2 (HQ1272); Crest Home Care (HQ1076); HGH Transportation (HQ1133); Mountain Shadows Ancillary Services (HQ1055); Mark Kealoha Paule (HQ0605); Rose’s ARF (HQ1290); Rose’s Home (HQ0042); Royal Residential Care II (HQ1277); Rescare California, Incl (PY0917); Santos Villa Anne (HQ0264); and, Santos Facility #3 (HQ0477).

Mr. Hadacek reported that there was a minor change to the line of credit agreement with MUFG Union Bank that was approved at the October Board meeting. The agreement was to go into effect in October, but was changed to begin in November which did have a cost savings effect.

7. **Client Advisory Committee Report**

Shawn Howell reported that the Client Advisory Committee is discussing Home and Community Based Services’ (HCBS) new Medi-Caid waiver rules. The intent of the new rules is to ensure that persons with developmental disabilities have access to their communities.

8. **Legislation Committee Report**

No report.

9. **Nominating and Bylaw Committee Report**

Ann Featherstone reported that the Committee will meet later in the day to review the Board member terms and applications for membership on the Board.

10. **Personnel Committee Report**

Alexine Wells congratulated the Employees of Distinction.

Mr. Flores reported that in March 2017 worker’s compensation claims had doubled since 2016, increasing the worker’s compensation insurance premium to \$550,000. Since March 2017, there have been an additional 29 worker’s compensation claims. At the next management team meeting, Mr. Flores will work with managers to develop a plan to address this issue. Most of the claims are repetitive motion claims.

11. **Program Services Committee Report**

No report.

12. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee will meet on Thursday, November 16 and will discuss the gas tax increase’s effect on service provider agencies.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, December 12, 2017, at 12:30 p.m.

Approved by the Board of Directors on December 12, 2017



San Diego Regional Center

Serving Individuals with Developmental Disabilities in San Diego and Imperial Counties
4355 Ruffin Road, San Diego, California 92123 • (858) 576-2996 • www.sdrc.org

October 24, 2017

To: Members, SDICDSI Client Advisory Committee
Antonio Ortiz Debbie Marshall
Charles Cummings Jason Whittaker
Elmo Dill Beth Blair
Michael Hack Shawn Howell
Jonathan Copeland

From: Shawn Howell, Chair

Re: November 14, 2017, Client Advisory Committee Meeting

There will be a meeting of the Client Advisory Committee held from **1:30 p.m. to 2:30 p.m.** (immediately following the Board of Directors meeting) on **Tuesday, November 14, 2017**, at the Peterson Office Building, 4355 Ruffin Road, Suite 310.

The proposed agenda is:

1. Call to Order
2. Approval of the September 12, 2017, Minutes
3. Review/Follow-up to Board of Directors October 10, 2017, Agenda
4. New Individualized Program Plan (IPP) (Proposed)
5. SDRC Employment First Implementation
6. HCBS Transition Update
7. ARCA Report
8. Executive Director's Cabinet: Employment, Affordable Housing, Meaningful Day Programs
9. Cal-ABLE and Benefits Planning
10. San Diego People First/Self-Advocacy
11. Other agenda items

Please contact John Filley at 858-576-2949 if you have any questions, or if you are unable to attend the meeting.

C: Terri Colachis, SDICDSI Chair
Carlos Flores
Paul Mansell
Patty Figueroa, TMI



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CLIENT ADVISORY COMMITTEE (CAC) MINUTES

November 14, 2017

Members Present: Shawn Howell, Antonio Ortiz, Beth Blair, Jason Whittaker, Elmo Dill, Charles Cummings, Michael Hack

Guests Present: Debbie Marshall, State Council on Developmental Disabilities, Brittany Burkard, SDRC

Staff Present: Paul Mansell, Melissa Crawford, John Filley

Call to Order: Shawn Howell, CAC Chair, called the meeting to order at 1:28 p.m.

Minutes: Client Advisory Committee minutes of the October 10, 2017 meeting were reviewed and approved.

Board Meeting Questions: It continues to be noted of the need for Board members, during the SDRC Board Meeting, to use the microphones during meeting to ensure all members are able to hear important information shared.

SDRC IPP: Development of the New IPP Format Brittany Burkard, of SDRC, provided the committee with an update on the revision of the Individualized Program Plan (IPP). The committee reviewed the proposed “person-centered planning page” that would be the first page of the IPP. Debbie Marshall, from the State Council office, noted a “negative tone” in the language and terms, that it was too deficit driven. Paul Mansell, staff to the CAC, noted that it was similar to language used by Social Security in its Adult Redetermination forms and processes.

Ms. Burkard asked the committee about the placement of the IPP outcomes section, whether that should be up front near the beginning of the IPP, or if it would be more appropriate to be at the end after the narrative sections of the new IPP. The CAC committee would like to keep this on next month’s agenda for further input and discussion.

SDRC Employment First Implementation: Paul Mansell, staff to the CAC, indicated that continued efforts to reach out to SDRC clients and families are being discussed by the Employment First Committee. The IEP Day Conference next year is specifically being targeted for an Employment First presentation to families and other professionals.

HCBS Transition Preparation and Training: Melissa Crawford, HCBS Specialist at SDRC, reported there are no updates at this time.

ARCA Report: Jason Whittaker, CAC member, reported that AB279, legislation that would have enabled provider agencies to request rate increases due to local/municipal localities having higher minimum wage rates, failed to pass through the state legislature. Mr. Whittaker also reported that ARCA's priority topics for 2018 are Self-Advocacy, Affordable Housing, and Healthcare.

Executive Director's Cabinet: Employment, Affordable Housing, and Meaningful Day Programs: Paul Mansell, SDRC staff, reported that the group's work to create standardized objectives for each goal had been shared with Carlos Flores, Executive Director. It will be presented to the Executive Committee of the Board of Directors for their feedback and later presented to the Board of Directors for approval. There were no additional questions regarding these goals at this time.

Cal-ABLE Update: Paul Mansell, SDRC staff, reported there are no updates at this time.

Self-Advocacy/People First Announcements: People First had a quarterly meeting on Monday, November 13th. Ron Plotkin, SDRC staff, provided a presentation on navigating "peaks and valleys", reducing stressful events by employing deep breathing routines and engaging in exercise activities. Regarding the next People's First Conference in San Diego, it was revealed by Debbie Marshall that UCP will no longer be the fiscal agent for the conference, and a new fiscal agent will have to be identified. The next People First conference in Imperial Valley will be held on March 10 at the Arc Bowling Alley. This will be the 26th anniversary and the event will have an "80's theme".

Debbie Marshall of the State Council Regional Office talked about a community service activity planned with Linda Thompson (advocate), to collect 20,000 letters that would be sent overseas to active duty military personnel. These would help those stationed overseas to feel appreciated and connected to their home.

Other Agenda items: Paul Mansell, SDRC staff, discussed pending federal legislation that will have potentially damaging or negative impacts on Medicare and Medicaid funded programs and services. This includes a proposed tax reform bill that could make affordable housing much more difficult to obtain for people with disabilities. Mr. Mansell encouraged all CAC members to contact/write their congressional representatives and legislators to stop the proposed cuts.

Shawn Howell adjourned the meeting at approximately 2:24 pm.

***Approved by the Members of the Client Advisory Committee on
December 12, 2017***



San Diego-Imperial Counties Developmental Services, Inc.
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

FINANCE COMMITTEE MEETING

4355 Ruffin Road, Suite 302

San Diego, California 92123

November 14, 2017

11:00 a.m.

AGENDA

1. Call to Order
2. Approval of Minutes:
 - October 10, 2017 Finance Committee Meeting
3. Approval of Purchase of Service Contracts (Attached – Action Item)
 - Bella’s Facility, LLC (HQ1276)
 - Best Residential Care Facility 2 (HQ1272)
 - Crest Home Care (HQ1076)
 - HGH Transportation (HQ1133)
 - Mountain Shadows Ancillary Services (HQ1055)
 - Mark and Kealoha Paule (HQ0605)
 - Rose’s ARF (HQ1290)
 - Rose’s Home (HQ0042)
 - Royal Residential Care II (HQ1277)
 - RSCR California, Inc. (PY0917)
 - Santos Villa Anne (HQ0264)
 - Santos Facility #3 (HQ0477)
4. Update: MUFG Union Bank Line of Credit (Attached – Information Item)
5. Fiscal Year 2017/2018 Purchase of Service Monthly Status Report* (Attached – Information Item)
 - * This is a preliminary estimate. (The 2017/2018 SOAR will be prepared in December 2017.)
6. Fiscal Year 2017/2018 Operations Spending Plan Reports (Attached – Information Item)
7. Old Business
8. New Business
9. Adjourn

Committee Members:

Dave Hadacek (Chair)

Joel Henderson

Cuauhtemoc Hernandez

Yasuko Mason

Antonio Ortiz

Martha Soto Aceves

Alexine Wells

Wade Wilde

Angela Yates



San Diego-Imperial Counties Developmental Services, Inc.

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FINANCE COMMITTEE MEETING MINUTES

4355 Ruffin Road, Suite 302

San Diego, California 92123

November 14, 2017

11:00 a.m.

Members Present: Dave Hadacek (Chair), Joel Henderson, Yasuko Mason, Antonio Ortiz, Martha Soto-Aceves, Alexine Wells, Wade Wilde and Angela Yates

Members Absent: Cuauhtemoc Hernandez

Guest: Beth Blair

Staff Present: Wanda Bardwell, Mike Bell, Dan Clark, Anthony Ferguson, Carlos Flores, and Michael Rath

The meeting of the Finance Committee of the San Diego-Imperial Counties Developmental Services, Inc., (SD-ICDSI), was called to order at 11:02 a.m., by Dave Hadacek (Chair).

1. **Approval of Minutes:** The October 10, 2017, draft minutes of the Finance Committee meeting were approved.
2. **Purchase of Service Contracts for Approval:** The committee discussed the purchase of service contracts with Bella's Facility, LLC (HQ1276); Best Residential Care Facility 2 (HQ1272); Crest Home Care (HQ1076); HGH Transportation (HQ1133); Mountain Shadows Ancillary Services (HQ1055); Mark and Kealoha Paule (HQ0605); Rose's ARF (HQ1290); Rose's Home (HQ0042); Royal Residential Care II (HQ1277); RSCR California, Inc. (PY0917); Santos Villa Anne (HQ0264); and, Santos Facility #3 (HQ0477).

Note: Wade Wilde abstained from voting on the contracts.

M/S/C to recommend that the Board of Directors approve the purchase of service contracts with Bella's Facility, LLC (HQ1276); Best Residential Care Facility 2 (HQ1272); Crest Home Care (HQ1076); HGH Transportation (HQ1133); Mountain Shadows Ancillary Services (HQ1055); Mark and Kealoha Paule (HQ0605); Rose's ARF (HQ1290); Rose's Home (HQ0042); Royal Residential Care II (HQ1277); RSCR California, Inc. (PY0917); Santos Villa Anne (HQ0264); and, Santos Facility #3 (HQ0477).

3. **Update – MUFU Union Bank Line of Credit:** The committee discussed the updated line of credit (LOC) contract between the San Diego Regional Center (SDRC) and the MUFU Union Bank (Union Bank). In the final version of the LOC agreement the effective dates of the LOC were changed from October 2, 2017, through October 1, 2018, to November 15, 2017, through November 14, 2018. The revised agreement has no material changes to the board approved terms and conditions.
4. **Fiscal Year 2017/2018 Purchase of Services Monthly Status Report:** Mike Bell reviewed the Purchase of Services (POS) monthly status report. The total POS allocation is based on the Fiscal Year (FY) 2017/2018 D-1 contract amendment of \$335,171,988 plus estimated Intermediate Care

Facilities State Plan Amendment (ICF SPA) POS reimbursements of \$12,000,000. The D-1 contract and estimated ICF SPA reimbursement total is \$347,171,988. Actual POS expenditures through September 30, 2017, were \$81,555,376. Total projected POS expenditures are \$347,354,890. The projected POS deficit for the fiscal year is \$182,902.

The total Community Placement Plan (CPP) D-1 allocation is \$1,367,000. CPP purchase of service expenditures through September 30, 2017, were \$189,676. Total projected CPP expenditures are \$1,367,000. The CPP allocation plan is projected to be balanced at fiscal year-end.

5. **Fiscal Year 2017/2018 Operations Spending Plan Report:** Mike Bell reviewed the FY 2017/2018 operations (OPS) spending plan. The plan is based on the FY 2017/2018 D-1 contract amendment allocation of \$53,584,649. The net total projected expenditures are \$53,584,649. Net OPS expenditures through September 30, 2017, were \$11,694,977. The OPS spending plan is projected to be balanced at fiscal year-end.
6. **Cash Balance:** The San Diego Regional Center has \$54.9 million in the bank.
7. **Adjourn:** There being no further business, the Finance Committee meeting was adjourned at 11:45 a.m. The next meeting will be held on Tuesday, December 12, 2017, at 11:00 a.m., at the San Diego Regional Center, 4355 Ruffin Road, Suite 302, San Diego, California 92123.

Approved by the Members of the Finance Committee on December 12, 2017



MEMORANDUM

DATE: August 1, 2017

TO: Members, SDICDSI Legislation Committee
Mark Berger; Pam Ehlers; Ann Featherstone; Maria Flores; Mark Klaus; Molly Nocon
Laura Oakes; Nancy Prutzman; Jason Whittaker



FROM: Chris Hodge, Chair, Legislation Committee

RE: August 8, 2017, Legislation Committee Agenda

The SDICDSI Legislation Committee will meet on Tuesday, August 8, 2017 at **11:00 a.m.** in the 3rd Floor Conference Room (Suite 310) at the Peterson Office Building. The following is the proposed agenda:

1. Call to Order
2. Approval of the July 11, 2017 Meeting Minutes
3. Chair's Report
4. Legislation update/activities
 - a. Federal Legislation Update – Health Care
 - b. [Legislative Tracking](#) (Report attached)
 - i. [AB 5](#): (Gonzalez-Fletcher) Scheduling of current v. new employees. Would require employers to try to fill shifts with current employees before hiring new ones.
Position: Watch
 - ii. [AB 27](#) : (Melendez) Expands the sex crimes enhancements to include, among others, people with developmental disabilities who cannot seek consent.
Position: Support
 - iii. [AB 279](#) : (Holden) Minimum wage increases for providers.
Position: Support
 - iv. [AB 316](#): (Waldron/Salas) Employment Revitalization Initiative – Creates two employment grant programs, including people with developmental disabilities.
Position: Watch
 - v. [AB 502](#): (Waldron) Financial abuse compensation pilot – Would create a San Diego pilot project to reimburse elders/dependent adults who are victims of financial abuse.
Position: Watch
 - vi. [AB 516](#): (Maienschein) Sex offenses: disabled victims:
Position: Support
 - vii. [AB 1264](#): (Garcia) Special Education pupils: Individualized Education Program: Meetings: School Records. **Position: Watch**

- viii. [AB 1610](#): (Ridley-Thomas) Complaint/statement of service translations – Requires regional centers to give the complaint/appeals process information to people at the start of each IPP meeting, translated into threshold languages. Requires regional centers to offer the annual statement of services received, translated into threshold languages. **Position: Watch**
- ix. [SB 2](#): (Atkins) Building Homes and Jobs Act – Funding for affordable housing via a \$75 fee levied when you file paperwork related to real estate.
Position: Watch
- x. [SB 8](#): (Beall) Diversion: Mental Disorders
Position: Support
- xi. [SB 283](#): (Wilk) Developmental services, eligibility, age requirements
Position: Watch
- xii. [SB 499](#): (Stone) – Vendor minimum wages
Position: Support

- 5. Announcements
- 6. Adjournment

c: Terri Colachis, SDICDSI Chair
Carlos Flores
Neil Kramer



San Diego-Imperial Counties Developmental Services, Inc.

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LEGISLATION COMMITTEE MEETING

August 8, 2017

Minutes

MEMBERS PRESENT: Mark Berger; Ann Featherstone; Maria Flores; Chris Hodge; Mark Klaus; Molly Nocon; Laura Oakes; Nancy Prutzman; Jason Whittaker

MEMBERS ABSENT: Pam Ehlers

STAFF PRESENT: Neil Kramer, Fair Hearing Manager/Legislative Liaison; Brian Current, Program Manager, San Diego Regional Center (SDRC)

1. **Call to Order**

Chair, Chris Hodge, called the meeting to order at 11:05 a.m. and welcomed everyone to the meeting.

2. **Approval of the July 11, 2017 Meeting Minutes - Action Item**

Chair, Chris Hodge referred the members to the draft minutes of the July 11, 2017, Legislation Committee meeting and asked for approval.

The Legislation Committee Minutes of the July 11, 2017 meeting were approved as submitted.

3. **Chair's Report**

Chair Hodge reported to the committee that Assembly member Holden, the author of [AB 279](#), will be holding a rally on the steps of the capitol on August 30, 2017. Chris Hodge encouraged members of the committee to support our service providers and try to attend the rally. If members cannot attend the rally, Chair Hodge asked that they make calls to their State Senators in support of the bill. Chair Hodge also asked Neil Kramer to draft a letter, on behalf of the legislation committee, to our representatives in Sacramento to invite them to join us for the rally. In addition, Chair Hodge asked Neil Kramer to send a letter of support for AB 279 to the members of the Senate Appropriations Committee for consideration. Neil Kramer informed the committee that both letters will be prepared and mailed within the next couple days.

4. **Legislative Activities/ Legislation Update**

- a. Neil Kramer provided the committee with an update regarding the Federal Government's legislative activities involving health care. Neil Kramer informed the committee that the bill recently failed in the Senate. Senate Majority Leader, Mitch McConnell (R- KY) has promised to revisit the matter at a later time. Neil Kramer also shared a letter he received from Senator Harris regarding her opposition to the legislation.

- b. Neil Kramer informed the committee that the State legislature will be on summer recess until August 21, 2017. They have until September 15, 2017 to send legislation to the Governor for his signature or veto. The Governor will have until October 15, 2017 to sign or veto any legislation sent to his office. The legislature will be on recess after September 15, 2017 for the rest of the year.
- c. **Legislative Tracking**: Neil Kramer provided an update of the following bills:
- i. **AB 5**: (Gonzalez-Fletcher) **Employers: Opportunity to Work Act** – Scheduling of current v. new employees. Would require employers to try to fill shifts with current employees before hiring new ones. **Position: Watch**
 - ii. **AB 27**: (Melendez) **Violent felonies: sex offenses** – Neil Kramer reviewed the bill with the committee. The bill will reclassify various acts as violent crimes, including certain sexual assaults against people who, due to a developmental disability, are incapable of giving consent. ARCA has a support position on the bill. Laura Oakes made a motion that the Legislation Committee support the bill. Pam Ehlers seconded the motion. The motion passed unanimously. **Position: Support**
 - iii. **AB 279** : (Holden) **Minimum wage increases for providers**. **Position: Support**
 - iv. **AB 316**: (Waldron/Salas) **Employment Revitalization Initiative** – Creates two employment grant programs, including people with developmental disabilities. **Position: Watch**
 - v. **AB 502**: (Waldron) **Financial abuse compensation pilot** – Would create a San Diego pilot project to reimburse elders/dependent adults who are victims of financial abuse. **Position: Watch**
 - vi. **AB 516**: (Maienschein) **Sex offenses: disabled victims** – **Position: Support**
 - vii. **AB 1264**: (Garcia) **Special Education pupils: Individualized Education Program: Meetings: School Records**. Neil Kramer reported to the committee that during the ARCA Grassroots day, Assembly Member Garcia’s staff discussed the bill and asked for our support. Neil informed the staff member that he would need to review the bill with ARCA and would discuss the bill during our next legislation committee meeting. After discussing the bill with ARCA, Neil Kramer recommended committee take a “Watch” position. Mark Klaus made the motion that the legislation committee takes a watch position on the bill. Jason Whittaker seconded the motion. The motion passed unanimously. **Position: Watch**
 - viii. **AB 1610**: (Ridley-Thomas) **Developmental Services: regional centers** – Would require regional centers to provide certain information to a client during the individualized program plan meeting. Neil Kramer reported that the bill should be on the agenda for ARCA’s Legislation Committee meeting. Neil recommended that the committee take a watch position until he receives direction from ARCA on the bill. Nancy Prutzman made the motion that the legislation committee takes a watch position on the bill. Ann Featherstone seconded the motion. The motion passed. **Position: Watch**
 - ix. **SB 2**: (Atkins) **Building Homes and Jobs Act** – Funding for affordable housing via a \$75 fee levied when you file paperwork related to real estate. **Position: Watch**

- x. [SB 8](#) (Beall) Diversion: Mental disorders
Position: Support
- xi. [SB 283](#) (Wilk) Diversion: Developmental services, eligibility age requirements
Position: Watch
- xii. [SB 499](#): (Stone) – Vendor minimum wages
Position: Support

5. Announcements

Molly Nocon informed the committee that both Noah Homes new memory care homes are now fully occupied. The residents are doing very well.

6. Adjournment

There being no other business, the meeting was adjourned at 11:35 a.m. The next meeting of the Legislation Committee is scheduled for Tuesday, September 12, 2017 at 11:00 a.m. at the Peterson Office Building, Suite 310.

Approved by the Legislation Committee on September 12, 2017



San Diego-Imperial Counties Developmental Services, Inc.
4355 Ruffin Road, San Diego, California 92123 • (858) 576-2996 • www.sdrc.org

MEMORANDUM

DATE: October 3, 2017

TO: PROGRAM SERVICES COMMITTEE

FROM: Laura Oakes
Chairperson

RE: Meeting Notice/Minutes

The Program Services Committee will meet on **Tuesday, October 10, 2017 at 10:00 a.m. at the San Diego Regional Center, Suite 103.**

AGENDA

1. Introductions
2. Review and Approval of the September 12, 2017, Minutes (Enclosed)
3. Respite POS Guidelines (Enclosed)
4. Review of Autism Services – Kimberly Gaines-Williams, Ph.D.
5. Other

Enclosure: Minutes

xc: Maria Flores Carlos Flores
Shawn Howell Dan Clark
Yasuko Mason Kim Hosburg
Nancy Prutzman
Angela Yates

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Program Services Committee Minutes
October 10, 2017

Committee Participants: Maria Flores; Shawn Howell; Yasuko Mason; Laura Oakes, Nancy Prutzman and Angela Yates

Guest Participant(s):

Staff Participants: Dan Clark; Kim Hosburg; Kathy Cattell and Kim Gaines, Ph.D.

1. Introductions:

Laura Oakes, Chair, called the meeting to order at 10:03 a.m. Introductions were made.

2. Minutes:

The minutes of the September 12, 2017, meeting were approved as written.

3. Respite Guidelines:

Dan shared at the previous PSC meeting the Committee recommended a few changes to the Respite Guidelines. The Respite Guidelines have been updated with the recommended changes and copies have been sent to the full Board. PSC will be responsible for requesting the Board take action and approve the new Respite Guidelines.

MOTION: M/S/C to approve the revised changes to the Respite Guidelines policy and to present to the Board of Directors.

4. Review of Autism Services:

Kim Gaines, Ph.D., Coordinator, Autism Services provided an overview of Autism, Autism Services and SDRC Behavioral Services. Kim shared autism is a neurodevelopmental disorder with genetic and environmental components. The major impact is to the areas of social communication and activity skills. Kim explained autism usually appears between 2 and 3 years of age; however, can be diagnosed as late as elementary or high school. Kim shared the Diagnostic and Statistical Manual Fifth Edition (DSM-5) criteria for autism spectrum disorder, autism numbers in the United States, worldwide, DDS over the past 10 years, DDS clients by age and diagnosis, reasons for autism rising so rapidly, the causes of Autism Spectrum Disorder (ASD), early indicators of risk for ASD for young children, mental health diagnoses, medical disorders, intellectual disorders, family supports, interventions for children with autism and resources.

5. Other Business:

None

The next meeting will be held on **November 14, 2017, at 10:00 a.m. in Suite 103.**

Read, reviewed, and approved 12/12/17.

DC/kh

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VENDOR ADVISORY COMMITTEE

Thursday, September 28, 2017 10:00 a.m.
SDRC Main Headquarters, 4355 Ruffin Road
Board Room, Suite 101, San Diego, California 92123

AGENDA

| | |
|---------------------------------|----------------|
| 1. Call to Order/Introductions | Mark Klaus |
| 2. Approval of Agenda/Additions | Mark Klaus |
| 3. Approval of Minutes | Mark Klaus |
| 4. SDICDSI Board Updates | Mark Klaus |
| 5. Budget/Fiscal Issues | Michael Bell |
| 6. Provider Rates | Mark Klaus |
| 7. 2017 Legislation | All |
| 8. 2018 Performance Contract | Lori Sorenson |
| 9. DDPN Update | Kimberly Mills |
| 10. Announcements | All |
| 11. Adjourn | Mark Klaus |

2017 REMAINING MEETINGS:

4th Thursday, 10 a.m. to 11:30 a.m.
SDRC Main Headquarters
except for November (3rd Thursday)

11/16/17 10 a.m. (3rd Thursday)



San Diego-Imperial Counties Developmental Services, Inc.
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**Vendor Advisory Committee
Minutes
September 28, 2017**

In Attendance:

| | |
|------------------------------|---|
| A Better Life Together | Kimberly Mills; Clyde Williams |
| Arc of San Diego | Anthony De Salis |
| Community Interface Services | Kim Larsen |
| Easter Seals | Natasha Jacobs |
| Explorer Development Center | Kathlyn Palomo |
| LIFE | Kevin McPartland |
| Noah Homes | Molly Nocon |
| Safety Alert Inc | Dan Ducote |
| San Diego Regional Center | Carlos Flores; Michael Bell; Dan Clark; Michael Rath; Lori Sorenson |
| Shield Healthcare | Susan Rogers |
| South Bay Respite | Eleazor Bettram; Luis M. Prado |
| Unyeway, Inc. | Carrie Hancock |
| UCP | David Carucci |
| Vista Hill | Robert Dean |
| YMCA | Aimee Zeitz; Jennifer Sanchez |

1. **Call to Order/Introductions:** Kimberly Mills called the meeting to order at 10 a.m. Introductions were made.
2. **Approval of Agenda:** The agenda was approved.
3. **Approval of Minutes:** The minutes of July 27, 2017, were approved.
4. **SDICDSI Board Updates:** Carlos Flores reported that at the next board meeting, Oct 10, 2017, the Board will discuss the revisions to the respite policy as the cap on respite hours will be lifted as of January 1, 2018. There was a discussion of the ABX2-1 survey and the providers that had not completed the survey to date. Carlos Flores thanked the service providers for their assistance contacting other providers. Several in attendance offered to assist in contacting those service providers that still had outstanding surveys.
5. **Budget and Fiscal Issues:** Michael Bell reviewed the FY 2017/2018 POS and Spending plan.

POS:

The D-1 and estimated ICF SPA reimbursement total is \$347,171,988. Actual POS expenditures through July 31, 2017 were \$25,779,262. Projected POS expenses based on July expenditures are \$347,837,157. This leaves a preliminary estimated deficit of \$665,169.

CPP:

The allocation for CPP is \$1,367,000 with expenditures projected to be an equal amount during the fiscal year.

OPS:

The D-1 contract allocation is \$53,584,649. The projected expenses are \$53,584,649. The plan includes the remodel of the second floor of the Ruffin Road building, additional staff and an increase in salaries of approximately 2.3%.

6. **Vendor Rates:** This topic was tabled as Mark Klaus was not in attendance.
7. **Legislation:** Molly Nocon reported that AB279 legislation did not make it through. The Lanterman Coalition is interested in being proactive with regard to reaching out and getting information about the DD population and their needs to potential candidates who may be running for governor of the State of California.
8. **2018 Performance Contract:** Lori Sorenson presented seven additional outcomes for employment measures which were required by DDS. There was no public input on the additional outcomes.
9. **DDPN:** Kimberly Mills reported registration is open for The *Leading the Charge* conference which will be held in November 2017 at the Doubletree Hotel. Dr. Tom Pomeranz is scheduled to speak.
10. **Announcements:** The State Council on Developmental Disabilities is sponsoring training on Social Security Income that will be given by Michael Walling who is an expert on SSI.
11. **Adjournment:** The meeting was adjourned at 10:40 a.m.
12. **Next Meeting:** 11/16/17 at 10:00 a.m.

MINUTES APPROVED BY VENDOR ADVISORY COMMITTEE ON 11/16/17

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