



Self-Determination Advisory Committee Meeting Minutes September 21, 2017: 9:30-11:30 am

Members in Attendance: Christopher Lubinski (FA); Joyce Clark (FA); Megan Lazet DRC (A); Tracey Flourie (FA), Karen Maier (SA)

Ex-Officio Members present: Mary Ellen Stives, SCDD (A); Gabriella Ohmstede, SDRC (A)

Members Absent: Kim Rucker (SA); Rigoberto Zavala (SA)

Guests Present: Connie Strohbahn (FA), Melissa Crawford (SDRC), Paul Mansell (SDRC/SA), Yvette Torres (Agency)

1. **Welcome and Introductions**
2. **Public Input** - no public input
3. **Approve outstanding minutes** – July minutes were approved. All approved minutes need to be submitted to Bonnie for inclusion on the SDRC website. The last month posted is February. Joyce will forward March – July.
4. **Membership update** – Mary Ellen Stives shared that there is a State Counsel Membership Committee meeting on 9/28, and they will be reviewing applicants for consideration.
5. **Developmental Disability Services (DDS) Work Group Update** – No updates
6. **SCDD Statewide Advisory Board Update** –
 - a. The SDP application still has not been submitted by DDS.
 - b. Joyce and Mary Ellen attended a statewide meeting and shared that they received basic training on the modules and info sessions but will be attending the DDS training next week. They did not feel that there was much new information, and had a lot of questions regarding the enrollment process for info sessions/DDS interest list.
7. **San Diego Regional Center Outreach Plan (Internal/External)** –
 - a. Next week SDRC is sending 5 staff to attend DDS training in Los Angeles on SDP for Regional Center staff as well as a half-day training on conducting the information sessions (notice about this training which is also available to CBOs

was sent to local agencies and DDPN, and posted on website). Joyce Clark will also be attending as a member of our LAC, and Mary Ellen Stives will be there as well. SDRC is also sending 5 different staff to the training being offered mid-October in San Gabriel/Pomona. These 10 total SDRC staff represent management from all 5 regions and will be assisting with training and info sessions moving forward. Additional staff have expressed interest in being trained, which will occur following completion of the October DDS training. Several staff have also offered to assist with info sessions in Spanish, Vietnamese, and Tagalog.

- b. Megan Lazet prepared an article for the next Communicator – deadline was 9/15/17.
 - c. We have internal support to do a mailing for clients in threshold languages. Committee determined they want to wait to do the mailing until we have the schedule of information sessions.
 - d. Gabby has been sending frequent all staff emails requesting SCs to discuss SDP at meetings and when talking to clients by phone; emailing info about interested parties to Gabby; have also asked them to pass out flyers which are available on our internal Wiki. The interest list is growing daily. Did an analysis of who is on the interest list and informed managers if their units are under-represented. Need representation from Imperial Valley.
 - e. Gabby inquired if SANDIS can run a query of email addresses to send an email blast out to all clients with a listed email – they said yes they can do that.
 - f. Gabby discussed starting with 3 scheduled info sessions offered in each region (perhaps 2 in English and 1 each in threshold languages) and then we can add more from there based on need. The committee discussed waiting to start doing the info sessions until after the holidays; however we will see what we learn at the DDS training next week about timelines and determine if we need to start earlier.
- 8. Enrollment and Outreach Strategies / Recommendations –**
- a. See item 7 above – information overlaps with this section
 - b. Committee discussed confusion about collection of names/info of people who have attended an info session and now want to be on the official DDS interest list. We will try to get some questions clarified at the training next week.
- 9. Community Training / Recommendations –**
- a. Committee wondering how we would know if other CBOs are offering training – this may be clarified next week. Committee will review/present CBO training at next meeting.
- 10. Future Agenda Items – same as above**
- 11. Future Meeting Schedule – The next meeting will be held **Friday October 27, 2017 in Suite 118 at 4355 Ruffin Rd San Diego, 92123 from 9:30-11:30am****
- 12. Meeting Adjourned**